

SOMERS POINT BOARD OF EDUCATION
SOMERS POINT, NEW JERSEY

REGULAR BOARD OF EDUCATION MEETING

Thursday, October 17, 2019

JORDAN ROAD SCHOOL
7:00 PM

AGENDA

1. Call to Order

- a. Adequate notice of this meeting has been provided to two newspapers, posted on the bulletin board of City Hall and on the doors of the three schools as required in the Open Public Meeting Act, Chapter 231, and P.L. 1975.

2. Flag Salute

3. Roll Call

J. Conover J. DeCicco C. Laut S. Platt H. Samuelson
 M. Sweeder R. Gray S. Endicott

Others Present:

M. CarneyRay-Yoder S. Irons L. Greco

4. **Approval of Minutes**

Resolved that the following meeting minutes be approved as presented, amended and available for release to the public upon request and according to policy:

- a. The Regular, Executive and Special Meeting Minutes of the following (**Exhibit 4**)
- September 19, 2019
 - September 24, 2019

J. Conover J. DeCicco C. Laut S. Platt H. Samuelson
 M. Sweeder R. Gray S. Endicott

5. **Presentation(s):**

6. **Communications/Correspondence:**

7. **Committee Reports-**

- Student and Community Affairs Committee-*Staci Endicott*
- Instruction Committee-*Staci Endicott*
- Finance Committee - *Heather Samuelson*
- Negotiations Committee - *Michael Sweeder*
- Foundation for Education Liaison -*Michael Sweeder*

- City Council Liaison - *Staci Endicott*

8. Public Forum-Agenda Items Only

Public participation will be in accordance with District Policy #0167. Public participation will include, but not be limited to the following rules: a participant of the public will present his/her name, place of residence, and group affiliation if appropriate. Each participant will be limited to three (3) minutes per statement and the overall duration of the public comments shall not exceed 30 minutes.

9. Superintendent’s Report

- The Board acknowledges there were no HIB incidents reported for the Somers Point School District from September 11, 2019 through October 10, 2019 in accordance with N.J.A.C. 6A:16-7.1.
- Motion to affirm there were no HIB Reports dated August 9, 2019 through September 11, 2019 according to N. J. A. C. 6A:-7.1.
- HIB Self Assessment**-Motion to approve the HIB Self Assessment for the 2018/2019 school year.
- Motion to accept donations to the district from the following:
 - \$2,000 donation from the Somers Point Rotary to create an emergency fund for families in need within the Somers Point School District
 - \$400 donation from the American Heart Association for *Jump For Your Heart Jumpathon* to Dawes Ave. School

- J. Conover J. DeCicco C. Laut S. Platt H. Samuelson
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10. Agreements/Applications/Contracts

- Tuition Agreements – 2019/20 SCHOOL YEAR**-Motion to approve the 2019/20 Tuition Agreement for out-of-district students under the McKinney-Vento program:

<i>Student/ID</i>	<i>Grade</i>	<i>School Attending</i>	<i>School Year Tuition</i>
11108177	Grade K	Absecon Public Schools	\$10,695.00
11108176	Grade 2	Absecon Public Schools	\$12,594.00

- b. **Transportation Agreement -Greater Egg Harbor Regional School District**-Motion to approve the 2019/20 School Year Joint Transportation Agreement(s with an additional admin fee of 5% as listed:

Contract/Route	Vendor	Destination	Cost
SPT(CM18Y)	GEHRSD Integrity	To/From Dawes Ave. & Jordan Road	\$324.63 per diem
CM18M(ACS-GE16)	GEHRSD Integrity	To/From ACSSSD	\$360.14 per diem
CM17G(ACS-GE15)	GEHRSD Sheppard	To/From ACSSSD	\$357.33 per diem
SP-1 54 passenger bus for field and athletic trips	GEHRSD Integrity	To/From Jordan Road & Dawes Ave.	\$353.80 per diem first 4 hours & \$99.00 cost for additional per hour over the 4 hours
SP-D	GEHRSD James Transportation	To/From Dawes Ave.	\$169.00 per die

- c. **E-Rate Representation: On-Tech Consulting, Inc.**-Motion to authorize On-Tech Consulting, Inc. to represent the district in all phases of the E-Rate (Universal Services Fund) processes, including the completion of the application and reimbursement for all services.
- d. **Food Biosecurity Plan 2019-2020 school year**-Motion to approve the 2019/20 school year Emergency Readiness and food Biosecurity Plan.

- e. **Indoor Air Quality Program**-Motion to approve the Indoor Air Quality Program for the 2019/20 school year.
- f. **School Integrated Pest Management Plan**-Motion to approve the 2019/20 school year School Integrated Pest Management Plan.
- g. **Cooperative Agreement Camden County Educational Services Commission**-Motion to approve the cooperative agreement (Exhibit 11g) (RESOLUTION) with Camden County Educational Commission.

- J. Conover J. DeCicco C. Laut S. Platt H. Samuelson
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11. Curriculum

- a. **Field Trips**-Motion to approve the following field trips for the 2018/19 school year, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

<i>Grade</i>	<i>Place</i>	<i>Date</i>	<i>Approx. Cost</i>	<i>Approx. Bus Cost</i>
Kdg./DWS	Butterhoff Farm	10/24/2019	TBD***	\$905 (2 buses)
Selected DWS Students, Selected JRS 6th grade, Students All 7th grade Students, All PreK Students	Veteran’s Park for Veteran’s Day Celebration	11/11/2019	N/C	Walking
Student Council	Great Adventure Jackson, NJ	05/27/2020	TBD*	TBD**

**Paid for by Student Activity Funds*

*** Transportation provided by MRHS-cost split between Somers Point, Linwood and Northfield*

**** Paid for through fundraising and students will pay the remaining cost*

- J. Conover J. DeCicco C. Laut S. Platt H. Samuelson
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12. **Facilities**

a. **Facility Use-Motion to approve the following Use of Facility request:**

Group/Organization	Dates	Purpose/Building	Fee/Cost
Somers Point Sharks Football	10/03/2019	Pep Rally/JRS	N/C
Doreen Lee/DWS	10/15/2019	Family Fun Night/DWS	N/C
L. Lichtenstein/JRS Science Club	10/25/19	Halloween Dance/JRS	N/C
Somers Point PTO	12/05/2019	Holiday Family Fun Night/JRS	N/C

b. **Comprehensive Maintenance Plan**-Motion to approve the 2019-2020 school year Comprehensive Maintenance Plan.

c. **Facilities Use**-Motion to approve the change of use for classroom 203 from a fourth grade classroom to an OT/PT room and the stem room 122 to an OT/PT room at Jordan Road School. Also, at Dawes Ave. School approve a change of use for classroom 108 small instruction classroom to an OT/PT room.

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13. **Finance**

a. **Out of District Professional Development**-Motion to approve the out-of-district professional development travel and mileage expenses as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

Staff Member	Professional Development	Date	Location	Cost	Mileage
K. Tobiasen	Pyramid Training for Preschool	10/10/2019 11/14/2019 12/03/2019	Galloway, NJ	N/C	Y
J. Schmidt	County SAC Meetings	10/10/2019 12/12/2019 02/13/2020 04/02/2020 06/11/2020	Mays Landing, NJ	N/C	Y

T. Unsworth D. Kallen	Adaptive PE Conference	10/30/2019	Lawrenceville, Nj	\$180 Title II	Y
M. CarneyRay-Yoder S. Irons	NJSBA Convention	10/21/2019 10/22/2019 10/23/2019	Atlantic City, NJ	N/C	Y
K. Tucker	Preschool Expansion Aid Critical Friends Group Meeting	10/30/2019 12/02/2019	Vineland, NJ	N/C	Y
S. Irons	Long Range Facility Plan Workshop	11/12/2019	Robbinsville, NJ	N/C	Y
C. Supp A Wagner-Fehn	Special Education Law Workshop	11/13/2019	Galloway, NJ	14 ETTC Hours	Y
J. Scarano J. Antell	ABR Law and Bullying Prevention Workshop(Role of School Climate Team)	11/21/2019	New Brunswick, NJ	N/C	Y

- b. **Obsolete Equipment**-Motion to approve the disposal and removal from the fixed assets list of equipment that has been deemed obsolete and/or irreparable with no worth to upgrade to the standard of use required in the district.

Table/Desk(Jordan Road) Asset tag #02492

- c. **Fall Sport Assignor and Official Fees**-Motion to approve the following fall sport assignor and official fees for the 2019/2020 school year.

Field Hockey:

Assignor fee- \$61.00 Assignor-Maureen Dzwil
no ten minute game- 2 officials \$61.00 each
1 official \$79.00
With ten minute game -2 officials \$ 76.25 each
1 official \$ 98.75

Soccer:

Assignor fee-\$58.00 Assignor-Joe Harrison
1 official \$81.00

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14. **Personnel**

- a. **Substitute Personnel** - Motion to approve the following substitute personnel for the 2019/20 school year, as recommended Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

New Substitute Teacher Personnel

<i>Name</i>	<i>Position</i>	<i>Degree</i>	<i>College/University</i>
Danielle Naoum	Teacher	60+ credits	Stockton University
Marty Trotter	Teacher	60+ credits	Stockton University

Renew Substitute Teacher Personnel

<i>Name</i>	<i>Position</i>	<i>Degree</i>	<i>College/University</i>
Ronald Kirk	Teacher	MA	St. Joseph's University

New Substitute Custodian Personnel

Benito Anaya

- b. **Unpaid Leave of Absence**-Motion to approve the following staff members for an unpaid leave of absence, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

<i>Name</i>	<i>Position/School</i>	<i>Date</i>	<i>Reason</i>
Kelly Unger	Kdg. grade teacher/DWS	12/19/2019 & 12/2020/19	personal

- c. **Resignation/Retirement**- Motion to approve, the resignation of the following, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

<i>Name</i>	<i>Position/School</i>	<i>Date of Resignation/Retirement</i>	<i>Purpose</i>
Clifford Burns	Computer Technician	10/08/2019	resigned

- d. **Extended Hours for Instructional Assistants**-Motion to approve instructional assistants to work extended hours not to exceed 5.75 hrs/week when IEP coverage is required due to absences or vacancies. Effective retroactively from September 9, 2019 through June 30, 2020, As recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.
- e. **Emergency Substituting**-Motion to approve part-time teachers at a rate of \$39/hr when working over their contracted time and instructional assistants at a rate of \$30/day when working over their contracted time, to substitute when needed on an emergency basis not to exceed 29.5 total work hours per week.

- f. **Overtime for Secretaries**-Motion to approve overtime (*not to exceed 10 hours for the remainder of the school year*) for school secretaries when needed, with Superintendent pre-approval, effective September 3, 2019 through June 30, 2020, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.
- g. **Stockton Internship Substitute Rate**-Motion to approve the substitute rate of *\$100 per diem two days a week* for Stockton internship students who are part of the CP1 and CP2 fieldwork placement for the 2019-2020 school year, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.
- h. **Special Education Personal Assistant Job Description**-Motion to approve the *Special Education Personal Assistant* job description, as recommended by Michelle CarneyRay-Yoder, Ed. D. Superintendent of Schools.
- i. **Title I, IDEIA Positions and Salary Allocations for the 2019-2020 School Year**-Motion to approve the following Title I, IDEIA positions and salary allocations for the 2019-2020 school year, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

Title I 2019-2020	Grant	Local	Salary
Kim Tucker	\$22,195 20.00%	\$88,780	\$110,975
Shannon Johansen	\$81,962 100.00%	\$0	\$81,962
Donna Coan	\$85,062 100.00%	\$0	\$85,062
Tracy Esposito	\$40,424 61.88%	\$24,907	\$65,331
Giannine DiSciascio	\$62,427 72.40%	\$23,835	\$86,262
Total	\$292,070	\$137,522	\$429,592

IDIEA	Grant	Local	Salary
Jodianne Mairone	\$27,092 31.85%	\$57,970	\$85,062
Michele Sokalski	\$ 8,148 9.58%	\$76,914	\$85,062
Total	\$35,240	\$134,884	\$170,124

- j. **Suspension Without Pay**-Motion to approve the suspension without pay of employee #5674 pending resolution, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

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15. Appointments

- J. Conover J. DeCicco C. Laut S. Platt H. Samuelson
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16. Policies

Motion to approve the second reading of the following policies.

- a. 2415.06 UNSAFE SCHOOL CHOICE OPTION
- b. 2422 HEALTH AND PHYSICAL EDUCATION
- c. 2431.3 PRACTICE AND PRE-SEASON
HEAT-ACCLIMATION FOR
SCHOOL-SPONSORED ATHLETICS AND
EXTRA-CURRICULAR ACTIVITIES
- d. 2610 EDUCATIONAL PROGRAM EVALUATION
- e. 5111 ELIGIBILITY OF RESIDENT/NONRESIDENT
STUDENTS
- f. 5330.04 ADMINISTERING AN OPIOID ANTIDOTE
- g. 5337 SERVICE ANIMALS
- h. 5600 STUDENT DISCIPLINE/CODE OF CONDUCT
- i. 5611 REMOVAL OF STUDENTS FOR FIREARMS
OFFENSES
- j. 5612 ASSAULTS ON DISTRICT BOARD OF
EDUCATION MEMBERS OR EMPLOYEES
- k. 5613 REMOVAL OF STUDENTS FOR ASSAULTS
WITH WEAPONS OFFENSES
- l. 5756 TRANSGENDER STUDENTS
- m. 7440 SCHOOL DISTRICT SECURITY
- n. 8461 REPORTING VIOLENCE, VANDALISM,
HARASSMENT, INTIMIDATION, BULLYING,
ALCOHOL, AND OTHER DRUG OFFENSES
- o. 7510 USE OF SCHOOL FACILITIES

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17. Professional Service

- a. ***Loving Care Agency, Inc.*** - Motion to approve Loving Care Agency, Inc. to provide nursing services. Fee schedule on file in the Business Office. This contract is awarded as a Professional Service pursuant to NJSA 18A:18A-5(a)(1).

- J. Conover J. DeCicco C. Laut S. Platt H. Samuelson

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18. Transfer of Funds/Cash Report

- a. Recommend that the Somers Point Board of Education approve the Adjustments for the 2018/19 Budget (**Exhibit 18a**) as presented and made a part of these minutes.
- b. Recommend that the Somers Point Board of Education approve the Cash Report for the 2018/19 Budget (**Exhibit 18b**) as presented and made a part of these minutes.

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19. Secretary's Financial Report

- a. Recommend that the Somers Point Board of Education approve the (**Exhibit 19a**) Report of the Secretary for the month ending September 30, 2019, as presented, pursuant to N. J. A. C. 6A:23A-16.1 (c) 3, and that they certify that as of September 30, 2019, after review of the Secretary's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10 (c) 4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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20. Treasurer's Financial Report

- a. Recommend that the Somers Point Board of Education approve the (**Exhibit 20a**) Treasurer's Report for the month ending September 30, 2019, as presented, pursuant to N.J.A.C. 6A:23A-16.10(c)3, and that they certify that as of September 30, 2019, after review of the Treasurer's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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21. Bills List

- a. Recommend that the Somers Point Board of Education approve the (**Exhibit 21a**) Bills List as presented and made a part of these minutes.

General Bills

General \$ 714,631.97

Capital \$ 47,317.60

Payroll \$ 889,047

- J. Conover J. DeCicco C. Laut S. Platt H. Samuelson
 M. Sweeder N. Wagner R. Gray S. Endicott

22. Other Matters

- J. Conover J. DeCicco C. Laut S. Platt H. Samuelson
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23. Public Comment-Non-Agenda Items

24. Executive Session

Be it resolved by the Board of Education of the City of Somers Point in the County of Atlantic, NJ that upon passage of this Resolution they go into Executive Session to discuss the following matters:

- **Personnel**
- **Facilities Contracts**

Be it further resolved that discussions held in private session regarding said matters will be disclosed to the public as soon as the decisions are made upon the same.

25. Reopen to the Public

Motion to reopen the meeting to the public. The President of the Board of Education stated that while in Executive Session, the Board had discussed:

- J. Conover J. DeCicco C. Laut S. Platt H. Samuelson
 M. Sweeder R. Gray S. Endicott

26. Board Forum

27. Adjourn

- J. Conover J. DeCicco C. Laut S. Platt H. Samuelson
 M. Sweeder R. Gray S. Endicott

