

SOMERS POINT BOARD OF EDUCATION
SOMERS POINT, NEW JERSEY

REGULAR BOARD OF EDUCATION MEETING

Thursday, September 20, 2018

JORDAN ROAD SCHOOL

AGENDA

1. Call to Order

Adequate notice of this meeting has been provided to two newspapers. Posted on the bulletin board of City Hall and on the doors of the three schools as required in the Open Public Meeting Act, Chapter 231, and P.L. 1975.

2. Flag Salute

3. Roll Call

- K. Broomall J. Conover J. Palombo J. Panas M. Sweeder
- N. Wagner A. Zappile S. Endicott T. Fath

Others Present:

- M. CarneyRay-Yoder S. Irons L. Greco

4. Executive Session

Be it resolved by the Board of Education of the City of Somers Point in the County of Atlantic, NJ that upon passage of this Resolution they go into Executive Session to discuss the following matters:

Construction Contract Matters

Student Matters

Be it further resolved that discussions held in private session regarding said matters will be disclosed to the public as soon as a decision is made upon the same.

5. Public Forum

Public participation will be in accordance with District Policy #0167. Public participation will include, but not be limited to the following rules: a participant of the public will present his/her name, place of residence, and group affiliation if appropriate. Each participant will be limited to three (3) minutes per statement and the overall duration of the public comments shall not exceed 30 minutes.

6. Approval of Minutes

Resolved that the following meeting minutes be approved as presented, amended and available for release to the public upon request and according to policy:

a. Regular and Executive Meeting Minutes of the following (**Exhibit 5**)

- August 16, 2018

- K. Broomall J. Conover J. Palombo J. Panas
- M. Sweeder N. Wagner A. Zappile S. Endicott T. Fath

7. Presentation: PARCC State Test Report with Kimberly Tucker, Supervisor of Curriculum

8. Communications/Correspondence

9. Committee Reports

- Student and Community Affairs Committee
- Instruction Committee
- Finance Committee
- Governance Committee

10. Superintendent's Report

a. The Board acknowledges no HIB incidents were reported for the Somers Point School District from September 6, 2018 through September 14, 2018 in accordance with N.J.A.C. 6A:16-7.1.

b. Motion to approve acknowledgement of no HIB Reports dated in July and August 2018 according to N. J. A. C. 6A:-7.1.

- K. Broomall J. Conover J. Palombo J. Panas
- M. Sweeder N. Wagner A. Zappile S. Endicott T. Fath

c. Fire/ Emergency Drill Reports will be shared in October due to the schools having until the end of the month to complete their fire/ emergency drills.

11. Agreements/Applications/Contracts

a. Tuition Agreements – 2018/19 school year – ACSSSD

Motion to approve the 2018/19 Tuition Agreements for out-of-district students attending Atlantic County Special Services School District ESY for the following:

<i>Student/ID</i>	<i>Grade</i>	<i>Extended School Year Tuition</i>
997969	5	\$2,200
998092	6	\$2,200
997126	5	\$2,200
996830	7	\$2,200

997693	5	\$2,200
997731	3	\$2,200
174019	8	\$2,200

- K. Broomall J. Conover J. Palombo J. Panas
 M. Sweeder N. Wagner A. Zappile S. Endicott T. Fath

b. Commission For The Blind-Motion to approve the contract with *The Commission For The Blind* for educational services provided to the district blind and visually impaired students for the 2018/19 school year, effective September 1, 2018 through June 30, 2019.

- K. Broomall J. Conover J. Palombo J. Panas
 M. Sweeder N. Wagner A. Zappile S. Endicott T. Fath

12. Curriculum

a. **Fall Sports Schedules**-Motion to approve the following fall sports schedules for the 2018/19 school year.

Field Hockey

<i>Date</i>	<i>Visitor</i>	<i>Home</i>
Tuesday, 9/25/18	Dennis Twp.	Somers Point (conflict date will change)
Thursday, 9/27/18	Somers Point	Margate
Tuesday, 10/02/18	Somers Point	Upper Township
Tuesday, 10/09/18	Ventnor	Somers Point
Thursday, 10/11/18	Margate	Somers Point
Tuesday, 10/16/18	Upper Township	Somers Point
Thursday, 10/18/18	Somers Point	Ventnor
Thursday, 10/25/18	Somers Point	Dennis Township

Cross Country

<i>Date</i>	<i>Visitor</i>	<i>Home</i>
Friday, 9/26/18	Somers Point	Mullica
Monday, 10/01/18	Somers Point	Margate
Wednesday, 10/03/18	Absecon	Somers Point
Wednesday, 10/10/18	Hamilton Township	Somers Point
Friday, 10/12/18	Somers Point	Brigantine
Monday, 10/15/18	Somers Point	Northfield
Friday, 10/19/18	Mullica	Somers Point
Monday, 10/22/18	Margate	Somers Point
Tuesday, 10/23/18	Somers Point	Absecon
Tuesday, 10/30/18	Brigantine	Somers Point

Girls Soccer

<i>Date</i>	<i>Visitor</i>	<i>Home</i>
Monday, 10/01/18	Somers Point	Northfield
Tuesday, 10/09/18	Hamilton Township	Somers Point
Wednesday, 10/10/18	Assumption	Somers Point
Monday, 10/15/18	Galloway	Somers Point
Thursday, 10/18/18	Somers Point	Upper Township
Monday, 10/22/18	Pilgrim Academy	Somers Point
Wednesday, 10/24/18	Somers Point	Linwood
Thursday, 10/25/18	Somers Point	Atlantic Christian

Boys Soccer

<i>Date</i>	<i>Visitor</i>	<i>Home</i>
Thursday, 9/27/18	Somers Point	Northfield
Monday, 10/01/18	Galloway	Somers Point
Wednesday, 10/03/18	Upper Township	Somers Point
Wednesday, 10/10/18	Somers Point	Hamilton Township
Friday, 10/12/18	Somers Point	Linwood
Monday, 10/15/18	Hamilton Township	Somers Point
Thursday, 10/18/18	Somers Point	Galloway
Monday, 10/22/18	Northfield	Somers Point
Wednesday, 10/24/18	Linwood	Somers Point
Monday, 10/29/18	Somers Point	Upper Township

- K. Broomall J. Conover J. Palombo J. Panas
 M. Sweeder N. Wagner A. Zappile S. Endicott T. Fath

- b. ***Field Trips***-Motion to approve the following field trips for the 2018/19 school year, as recommended by Michelle Carney-Ray-Yoder, Ed. D., Superintendent of Schools.

<i>Grade</i>	<i>Place</i>	<i>Date</i>	<i>Approx. Cost</i>	<i>Approx. Bus Cost</i>
Grade 7	STEAM Tank Competition Atlantic City, NJ	10/24/18	N/C	not to exceed \$500

- K. Broomall J. Conover J. Palombo J. Panas
 M. Sweeder N. Wagner A. Zappile S. Endicott T. Fath

13. Facilities

a. **Facility Use**-Motion to approve the following Use of Facility request:

Group/Organization	Dates	Purpose	Fee/Cost
Dawes Ave. Parent's Group	9/11/18, 10/09/18, 11/13/18, 12/04/18, 01/08/19, 02/12/19, 03/12/19, 04/09/19, 05/14/19, 05/14/19	Parent's group monthly meetings	N/C
Island and Island Girl Scouts of Central and Southern, NJ	09/11/18, 10/09/18, 11/13/18, 12/11/18	Trooper leader meetings for local service unit	N/C
Jordan Road Parent's Group	Second Wednesday of each month- 09/12/18-06/12/19	Parent's Group Meeting	N/C
Jordan Road and Dawes Ave. PTO Steering Committee	09/13/18	Steering Committee Meeting	NC
Jordan Road School	09/17/18	Back to School Night	NC
Somers Point Sharks	09/19/18	Picture Day for Football and Cheerleading	NC
Dawes Ave. School	09/25/18	Back to School Night	NC
Somers Point Police/ Mrs. Supp	11/06/18	Timothy McMahon-Speaker for Hidden In Plain Sight-DEA	NC
Jordan Road Parent's Group	11/29/18	Holiday Family Fun Night	NC
Dawes Ave. Parent's Group	12/06/18	Holiday Sale for students and families	NC

Dawes Ave. School	12/11/18-12/14/18	Parent-Teacher Conferences	NC
Josh Tostevin	12/18/18	Winter Concert	NC
Southern Bayshore Track Officials Asso.	03/06/19 & 05/01/19	Track Officials General Membership Meeting	NC
Dawes Ave. School	03/25/19-03/27/19	Parent Teacher Conferences	NC
Josh Tostevin/Katie Tucker	05/21/19	Spring Concert	NC
Josh Tostevin	06/11/19	Small Ensemble Concert	NC

- K. Broomall J. Conover J. Palombo J. Panas
 M. Sweeder N. Wagner A. Zappile S. Endicott T. Fath

14. Finance

- a. Out of District Professional Development*-Motion to approve the out-of-district professional development travel and mileage expenses as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

<i>Staff Member</i>	<i>Professional Development</i>	<i>Date</i>	<i>Location</i>	<i>Cost</i>	<i>Mileage</i>
Kim Tucker	Coordinator of School Improvement Advisory Planning Meeting	09/10/18	Galloway, NJ	NC	Y
M. Smith	Administrative Assistant Conference	09/20/18	Atlantic City, NJ	\$199	Y
C. Supp	Principal's Consortium Meeting	10/01/18	Galloway, NJ	NC	Y
Kim Tucker	Visible Learning Institute	10/03/18 & 10/04/18	Monroe, NJ	\$339	Y
A. Wagener-Fehn K. Tobiasen L. Barlow D. Skwysz	McKinney-Vento Homeless Education Meeting	10/01/18	Gloucester County, NJ	NC	Y

M.CarneyRay-Yoder Kim Tucker A. Wagner-Fehn	NJPEPL	10/04/18	Trenton, NJ	NC	Y
J. Parker J. Lindsay S. Castellano K. Unger J. Lick	NJKEA Gold	10/11/18	Clementon, NJ	NJ	Y
Kim Tucker M. Wagner C. Quinn, K O'Brien P. Jensen D. Kallen	Connected Action Roadmap Pilot Team Training	10/26/18	Monroe, NJ	NC	Y
J. Schmidt	SAC Meetings	10/11/18, 12/13/18, 02/14/19, 04/11/19, 06/06/19	Mays Landing,NJ	NC	Y
J. Carmona	Energizing P. E.	10/19/18	Atlantic City, NJ	\$25	Y
A. Wagner-Fehn	NJPSA Special Litigation Certification	10/31/18	Monroe Tw	\$450	Y
Kim Tucker	Learning Forward International Conference	12/01/18- 12/05/18	Dallas, TX	\$2615	Y

- K. Broomall J. Conover J. Palombo J. Panas
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b. Chapters 192 & 193 Entitlements – 2018/19 school year-Motion to accept the following non-public funding through the NJDOE on behalf of St. Joseph’s Regional School. Appropriation of funding is monitored by Somers Point Administrative staff, following appropriate statute and code for individual initiatives:

(192) Compensatory Education:	\$147,209.00
(193) Initial Exam & Class:	\$16,551.00
(193) Annual Exam & Class :	\$10,579.00
(193) Corrective Speech:	\$25,891.00
(193) Supplementary Instruction:	\$7,930.00

c. HVAC and Miscellaneous Renovations at Jordan Road, Dawes Avenue & New York Avenue School FVHD #4800A, 4800B, 4800C-Motion to approve the following change orders:

Change Order 5 Levy Construction Company - Total Addition of \$49,800.00
Jordan Road School – Ceiling tile removal and replacement for 1991 classrooms.

Change Order 1 DEC Electrical Contractors, Inc. – Total \$17,285.31
Jordan Road School - Remove and reinstall hallway ceiling devices, smoke detectors, exit lights, etc. as per COR#3.

d. Greyhawk Construction Managers & Consultants-Motion to approve the proposal for extension of construction/project management services to assist in developing maintenance and training programs for the Somers Point facilities staff for the following:

Construction Management Fee - \$43,320.00
Scope of work is from September 17, 2018 through March 2, 2019.

e. Title 1, IDEIA positions and salary allocations for the 2018-2019 school year-Motion to approve the following Title1, IDEA positions and salary allocations for the 2018-2019 school year.

Title I - 2018-2019	Federal	Grant Amount	Local amount	Salary
Karin Stanks	100.00%	36,872		36,872
Johansen, Shannon	100.00%	81,962		81,962
Mensch, Nancy	100.00%	85,062		85,062
Tracy Esposito	100.00%	40,424		40,424
Giannine Discascio	72.37%	62,430	23,832	86,262
		306,750	23,832	330,582

IDEIA - 2018-2019

Jodi Mairone	29.45%	25,051	60,011	85,062
Michele Sokalski	10.13%	8,614	76,448	85,062
		33,665	136,459	170,124

f. Donations-Motion to approve and accept the following donations to the Somers Point School District.

- \$500 and Drink Station at Family Dinner and Movie Night from Sturdy Bank
- \$250 and food from Grill Cheese and Crab Cake Company
- \$600 in food donations from the Somers Point Municipal Alliance
- 100 Doughnuts from Drip N’ Scoop
- Four (4) Sub Trays from Chico & Sons
- 200 Breakfast Sandwiches from Windjammer
- 5 pounds of Coffee from Somers Point Starbucks
- Lunch for Staffuly on Day #1 of Inservice Day donated from Nutri-serve
- 100 Acai Bowls from Bungalow Bowls
- Breakfast on Day #2 of inservice from SPEA
- Kona Ice Truck desserts on Day #1 of Inservice Day donated by Dr. CarneyRay-Yoder
- Movie Licences Rental for Family Dinner and Movie Night from Somers Point CER

- K. Broomall J. Conover J. Palombo J. Panas M. Sweeder
 N. Wagner A. Zappile S. Endicott T. Fath

g. Special Education Medicaid Initiative (SEMI) Corrective Action Plan-Motion to approve the Special Education Medicaid Initiative (SEMI) Corrective Action Plan.

- K. Broomall J. Conover J. Palombo J. Panas M. Sweeder
 N. Wagner A. Zappile S. Endicott T. Fath

15. Personnel

a. Substitute Personnel - Motion to approve the following substitute personnel for the 2018/19 school year, as recommended Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools

New Substitute Personnel- Pending criminal history review and Pre Employment Resources P.L. 2018, c5

Name	Position	Degree	College/University
Andrea Sutherland	Teacher/Aide	BA	Stockton University
Patricia Marshall	Teacher/Aide	OTA	Atlantic Cape Community College
David Wiggins	Custodian	N/A	N/A
Laura Accves	Custodian	N/A	N/A

Returning Substitute Teacher Personnel

Pamela Miller

- K. Broomall J. Conover J. Palombo J. Panas M. Sweeder
 N. Wagner A. Zappile S. Endicott T. Fath

b. Unpaid Leave of Absence-Motion to approve the following staff members for an unpaid absence, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

<i>Name</i>	<i>Position</i>	<i>Date/s</i>	<i>Purpose</i>
Nicole Magnotta	ELA 8 th grade teacher/JRS	11/29/18-01/23/19	FMLA
Robin Wolf-Smith	2nd Grade Teacher/DWS	10/16/18	Personal
Kelly Unger	2nd Grade Teacher/DWA	09/24/18	Personal
Katelyn Tobiasen	School Social Worker	01/02/19, 01/03/19, 01/04/19	Personal

- K. Broomall J. Conover J. Palombo J. Panas M. Sweeder
 N. Wagner A. Zappile S. Endicott T. Fath

c. Long-term Substitute-Motion to approve the following as long term substitutes for various unpaid leaves of absence for the 2018/19 school year:***Pending criminal history review and Pre Employment Resources P.L. 2018, c5***

<i>Name</i>	<i>Position/Staff on Leave</i>	<i>Date</i>	<i>Rate of Pay</i>
Jennifer Boyce	Teacher/Nicole Magnotta	10/10/18-01/23/19	\$170 per diem
Stanley Pezely	Teacher/Julie Williams	09/04/18-11/05/18	\$170 per diem

- K. Broomall J. Conover J. Palombo J. Panas M. Sweeder
 N. Wagner A. Zappile S. Endicott T. Fath

d. Resignation/Retirement-Motion to approve, with regret, the resignation/retirement of the following, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

<i>Name</i>	<i>Position/School</i>	<i>Date of Resignation /Retirement</i>	<i>Purpose</i>
Philip Zaza	School Psychologist	08/22/18	resignation
Grazia DiDonato	Special Ed. Instructional Asst.	09/05/18	resignation
Meghan Hodgdon	PT Special Ed. Teacher	11/05/18	resignation

- K. Broomall J. Conover J. Palombo J. Panas M. Sweeder
 N. Wagner A. Zappile S. Endicott T. Fath

e. Revised Schedule “B” Coach Personnel and Stipends-Motion to approve the following list of personnel and stipends for the 2018/19 school year Schedule “B” club monitor positions, effective

09/01/18 through 06/30/19, as recommended by Michelle CarneyRay-Yoder, Ed. D. Superintendent of Schools.

<i>Sport</i>	<i>Name</i>	<i>Stipend</i>
Cross Country	Devon Kallen/Nathan Garza	split \$2,330
Head Girls Basketball Coach	Megan Lavery	\$3,000

- K. Broomall J. Conover J. Palombo J. Panas M. Sweeder
 N. Wagner A. Zappile S. Endicott T. Fath

f. CER SMILE/CASTLE Staff- Motion to approve the following as SMILE/CASTLE aides for the 2018/19 school year, effective September 1, 2018 through June 30, 2019, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools. Pending criminal history review and Pre Employment Resources P.L. 2018, c5

<i>Name</i>	<i>Program/Position</i>	<i>Rate of Pay</i>
Antoinette Heenan	SMILE/CASTLE/Aide	\$11.25/hr.
Chris Gitsas	SMILE/Supervisor	\$14.50/hr.

- K. Broomall J. Conover J. Palombo J. Panas M. Sweeder
 N. Wagner A. Zappile S. Endicott T. Fath

g. Morning Supervision- Motion to approve the following certified staff member per hour of morning student supervision at a rate of \$30/hr., as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

<i>Philip Pallitto</i>

- K. Broomall J. Conover J. Palombo J. Panas M. Sweeder
 N. Wagner A. Zappile S. Endicott T. Fath

h. 2018/2019 Paraprofessional Statement of Assurance- Motion to approve the 2018/2019 Paraprofessional SOA(Statement of Assurance) regarding the use of paraprofessional staff.

- K. Broomall J. Conover J. Palombo J. Panas M. Sweeder
 N. Wagner A. Zappile S. Endicott T. Fath

i. Additional Hours For Scheduling- Motion to approve retroactive payment to *Joseph Schmidt*, at a rate of \$39/hr. for 10 additional student scheduling hours needed for Jordan Road School, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools

- K. Broomall J. Conover J. Palombo J. Panas M. Sweeder
- N. Wagner A. Zappile S. Endicott T. Fath

j. *Transportation Aide*-Motion to approve *Kathleen Canesi* as a transportation aide, at a rate of \$11.21 per hour, not to exceed 1 hour per day, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

- K. Broomall J. Conover J. Palombo J. Panas M. Sweeder
- N. Wagner A. Zappile S. Endicott T. Fath

k. *New Jersey Principal Evaluation for Professional Learning Tool*-Motion to approve the *New Jersey Principal Evaluation for Professional Learning Tool* as the evaluation instrument for Principals and Supervisors in the Somers Point School District.

- K. Broomall J. Conover J. Palombo J. Panas M. Sweeder
- N. Wagner A. Zappile S. Endicott T. Fath

l. *Additional Hours For An Instructional Assistant*-Motion to approve the addition of 1/hr. per day, to the schedule if Elizabeth Pullan, instructional assistant in a multiply disabled class, for a total of 5 hours per week. Retroactively effective September 1, 2018 through June 30, 2019, as recommended by Michelle CarneyRay-Yoder, Superintendent of Schools.

- K. Broomall J. Conover J. Palombo J. Panas M. Sweeder
- N. Wagner A. Zappile S. Endicott T. Fath

16. Policies

- o 0142.1 - [Nepotism](#)
- o 3416- [Dress Code \(staff\)](#)
- o 5350 - [Suicide Prevention](#)
- o 8670 - [Transportation of Disabled Students](#)
- o 5530 - [Substance Abuse](#)
- o 2414 - [Programs for Pupils at Risk](#)

17. Professional Services

a. *Out of District Provider*-Motion to approve the addition of Leah Rosenkrantz, DO, Psychiatrist, at an hourly rate of \$800, to the Somers Point School District list of outside providers for the 2018/19 school year.

- K. Broomall J. Conover J. Palombo J. Panas
- M. Sweeder N. Wagner A. Zappile S. Endicott T. Fath

18. Transfer of Funds/Cash Report

- a. Recommend that the Somers Point Board of Education approve the Adjustments for the 2018/19 Budget (**Exhibit 17a**) as presented and made part of these minutes.
- b. Recommend that the Somers Point Board of Education approve the Cash Report for the 2018/19 Budget (**Exhibit 17b**) as presented and made a part of these minutes.

- K. Broomall J. Conover J. Palombo J. Panas
- M. Sweeder N. Wagner A. Zappile S. Endicott T. Fath

19. Secretary’s Financial Report

- a. Recommend that the Somers Point Board of Education approve the (**Exhibit 18a**) Report of the Secretary for the month ending August 31, 2018 as presented, pursuant to N. J. A. C. 6A:23A-16.1 (c) 3, and that they certify that as of August 31, 2018 after review of the Secretary’s Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10 (c) 4 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- K. Broomall J. Conover J. Palombo J. Panas
- M. Sweeder N. Wagner A. Zappile S. Endicott T. Fath

20. Treasurer’s Financial Report

- b. Recommend that the Somers Point Board of Education approve the (**Exhibit 19a**) Treasurer’s Report for the month ending August 31, 2018 as presented, pursuant to N.J.A.C. 6A:23A-16.10(c)3, and that they certify that as of August 31, 2018 after review of the Treasurer’s Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10(c)4 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- K. Broomall J. Conover J. Palombo J. Panas
- M. Sweeder N. Wagner A. Zappile S. Endicott T. Fath

21. Bills List (will be on an addendum)

- a. Recommend that the Somers Point Board of Education approve the (**Exhibit 20a**) Bills List as presented and made part of these minutes.

General Bills	
General	\$ 1,057,510.47
Capital Projects	\$ 27,640.00
Payroll	\$ 222,617.62
Total	\$ 1,307,768.09

- K. Broomall J. Conover J. Palombo J. Panas
 M. Sweeder N. Wagner A. Zappile S. Endicott T. Fath

22. Public Forum

23. Board Forum

24. Executive Session

Be it resolved by the Board of Education of the City of Somers Point in the County of Atlantic, NJ that upon the passage of this Resolution they go into Executive Session to discuss the following matters:

Construction Contract Matters
Student Matters

Be it further resolved that discussions held in private session regarding said matters will be disclosed to the public as soon as a decision is made upon the same.

25. Adjourn

- K. Broomall J. Conover J. Palombo J. Panas
 M. Sweeder N. Wagner A. Zappile S. Endicott T. Fath