

SOMERS POINT BOARD OF EDUCATION  
SOMERS POINT, NEW JERSEY

REGULAR BOARD OF EDUCATION MEETING

Wednesday, March 13, 2019

JORDAN ROAD SCHOOL  
7PM

**AGENDA**

1. Call to Order

- a. Adequate notice of this meeting has been provided to two newspapers, posted on the bulletin board of City Hall and on the doors of the three schools as required in the Open Public Meeting Act, Chapter 231, and P.L. 1975.

2. Flag Salute

3. Roll Call

J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson  
 M. Sweeder     N. Wagner     R. Gray     S. Endicott

*Others Present:*

M. CarneyRay-Yoder     S. Irons     L. Greco

4. **Approval of Minutes**

*Resolved that the following meeting minutes be approved as presented, amended and available for release to the public upon request and according to policy:*

- a. The Regular and Executive Meeting Minutes of the following (**Exhibit 4**)
- February 5, 2019
  - February 21, 2019

J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson  
 M. Sweeder     N. Wagner     R. Gray     S. Endicott

5. **Presentation:**

- Honoring Hannah Cipkins for acceptance into the All South Jersey Band

6. **Communications/Correspondence**

7. **Committee Reports-**

- Student and Community Affairs Committee-*Staci Endicott*
- Instruction Committee-*Staci Endicott*
- Finance Committee - *Richard Gray*
- Negotiations Committee - *Michael Sweeder*
- Foundation for Education Liaison -*Michael Sweeder*

- City Council Liaison - *Staci Endicott*

**8. Public Forum**

*Public participation will be in accordance with District Policy #0167. Public participation will include, but not be limited to the following rules: a participant of the public will present his/her name, place of residence, and group affiliation if appropriate. Each participant will be limited to three (3) minutes per statement and the overall duration of the public comments shall not exceed 30 minutes.*

**9. Superintendent’s Report**

a. The Board acknowledges there were no HIB incidents reported for the Somers Point School District from February 13, 2019 through March 8, 2019 in accordance with N.J.A.C. 6A:16-7.1.

b. Motion to affirm the HIB Reports dated January 9, 2019 through February 13, 2019 according to N. J. A. C. 6A:-7.1.

- J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson  
 M. Sweeder     N. Wagner     R. Gray     S. Endicott

c. Announce a \$25,000 Grant from ShopRite.

- J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson  
 M. Sweeder     N. Wagner     R. Gray     S. Endicott

**10. Agreements/Applications/Contracts**

a. ***Tuition Agreements – 2018/19 SCHOOL YEAR – UPPER TOWNSHIP SCHOOL DISTRICT***-Motion to approve the *2018/19 Tuition Agreement* for out-of-district student attending Upper Township School district for a cost of \$100,672.80 revised to \$90,815.40 as of February 25, 2019.

<i>Student/ID</i>	<i>Grade</i>	<i>1:1 Interpreter/Extraordinary svs.</i>	<i>School Year Tuition</i>
997470	4th	\$88,422.80	\$12,250.00
997470(Feb.25, 2019)	4th	\$78,565.40	\$12,250.00

- J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson  
 M. Sweeder     N. Wagner     R. Gray     S. Endicott

- b. **Shared Service Agreement By and Between City of Somers Point and City of Somers Point Board of Education**-Motion to approve the following Resolution and Shared Service Agreement between the City of Somers Point and the City of Somers Point Board of Education.

*WHEREAS, the City of Somers Point Board of Education desires to utilize certain snow removal owned by the City of Somers Point to assist snow removal efforts on property owned by the City of Somers Point Board of Education; and*

*WHEREAS, the City of Somers Point desires to loan certain snow removal equipment owned by the City of Somers Point to the City of Somers Point Board of Education; and*

*WHEREAS, the City of Somers Point and the City of Somers Point Board of Education desire to enter into a shared Service Agreement pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. Seq. in order to facilitate the sharing of certain snow removal equipment, more specifically, a truck and a plow, under certain terms and conditions.*

*NOW, THEREFORE BE IT RESOLVED, the City of Somers Point Board of Education that the President is hereby authorized to execute a Shared Service Agreement with the City Council of the City of Somers Point for the utilization of certain snow removal equipment subject to the terms and conditions set forth herein.*

J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson  
 M. Sweeder     N. Wagner     R. Gray     S. Endicott

- c. **21<sup>st</sup> Century Community Learning Center Program Grant**-Motion to approve the submission of the 21<sup>st</sup> Century Community Learning Center Program grant.

J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson  
 M. Sweeder     N. Wagner     R. Gray     S. Endicott

- d. **Resolution for Participation in the Joint Transportation Agreement with ACSSSD**- Motion to approve the participation in the Joint Transportation Agreement with Atlantic County Special Services School District to include a three percent (3%) and six percent (6%) for in-house and contracted routes.

J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson  
 M. Sweeder     N. Wagner     R. Gray     S. Endicott

**11. Curriculum**

- a. **Field Trips**-Motion to approve the following field trips for the 2018/19 school year, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

<i>Grade</i>	<i>Place</i>	<i>Date</i>	<i>Approx. Cost</i>	<i>Approx. Bus Cost</i>
Kdg./DWS	Cape May Zoo	05/24/19	\$160 shelter permit*	\$696*
5th grade/JRS	Field Day/Kern Field	05/29/19	N/C	Walking
4th grade/JRS	Field Day/Kern Field	05/31/19	N/C	Walking
6th Grade/JRS	Field Day/Kern Field	06/06/19	N/C	Walking
8th Grade/JRS	Field Day/Kern Field	06/07/19	N/C	Walking
7th Grade?JRS	Field Day/Kern Field	06/11/19	N/C	Walking

\*Paid for by Students

- J. Conover   
  J. DeCicco   
  C. Laut   
  S. Platt   
  H. Samuelson  
 M. Sweeder   
  N. Wagner   
  R. Gray   
  S. Endicott

**12. Facilities**

- a. **Facility Use**-Motion to approve the following Use of Facility request:

<i>Group/Organization</i>	<i>Dates</i>	<i>Purpose/Building</i>	<i>Fee/Cost</i>
Jonathan Carmona	03/04/19-05/31/19 Monday-Friday	Staff Workouts	N/C
Annemarie Wagner-Fehn Supervisor of Special Services	03/14/19-04/15/19 Mondays	Strengthening Families Program	N/C

Somers Point Arts Commission	03/06/19-03/27/19 Wednesdays	Poetry	N/C
Mainland United Soccer Asso.	03/06/19-05/31/19 Monday-Friday No holidays or school breaks.	Soccer practice On an as needed (weather related) basis	N/C
Amber Cook	03/07/19	Family Fitness Night	N/C
Kareen Spence	03/21/19-06/06/19 Thursdays	Mens Pickup Basketball	N/C
Kim Tucker Principal/NYA	03/20/19	PreK & K Registration Information Meeting	N/C
Kim Tucker	03/25/19 & 03/26/19	PreK & K Registration	N/C
Doreen Lee	04/11/19	Health Family Night	N/C
Kim Tucker	05/30/19	Eat and Explore Night	N/C

- J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson  
 M. Sweeder     N. Wagner     R. Gray     S. Endicott

### 13. Finance

- a. ***Out of District Professional Development***-Motion to approve the out-of-district professional development travel and mileage expenses as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

<i>Staff Member</i>	<i>Professional Development</i>	<i>Date</i>	<i>Location</i>	<i>Cost</i>	<i>Travel</i>
E. Doran	NJ Building and Grounds Association Convention	03/11/19, 03/12/19, 03/13/19	Atlantic City, NJ	N/C	Y
J. Waniak	NJ Building and Grounds Association Convention	03/11/19, 03/12/19, 03/13/19	Atlantic City, NJ	\$250	Y

K. Tucker C.Supp M. Lavery	STEAM Tank Competition	03/22/19	Blackwood, NJ	N/C	Y
Katie Tucker	Yoga & Mindfulness in NJ Schools Symposium	03/29/19	Glassboro, NJ	\$189 Title II	Y
M. Lavery	State Geography Bee	03/29/19	Glassboro, NJ	N/C	Y

- J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson  
 M. Sweeder     N. Wagner     R. Gray     S. Endicott

- b. ***Title I Part A Reallocation Grant***-Motion to accept the for the awarded Title I A Schoolwide Reallocation Grant as follows:

<i>School</i>	<i>Amount</i>	<i>Use</i>
Dawes Ave	\$10,272	Four Arts Integration Carts (One for each grade level)
Jordan Road	\$16,448	16 person Maplewood Wood Working Station in the STEM Lab.

- J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson  
 M. Sweeder     N. Wagner     R. Gray     S. Endicott

#### 14. Personnel

- a. ***Substitute Personnel*** - Motion to approve the following substitute personnel for the 2018/19 school year, as recommended Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

***New Substitute Personnel- Pending criminal history review and Pre-Employment Resources P.L. 2018, c5***

<i>Name</i>	<i>Position</i>	<i>Degree</i>	<i>College/University</i>
Byron Nelson	Substitute Teacher	BA	Kean University

Regina Byrne	Substitute Nurse	Associates Degree	Atlantic County Community College
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- J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson  
 M. Sweeder     N. Wagner     R. Gray     S. Endicott

b. **Resignation/Retirement**-Motion to approve, with regret, the resignation/retirement of the following, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

<i>Name</i>	<i>Position/School</i>	<i>Date of Resignation /Retirement</i>	<i>Purpose</i>
Joseph Costa	PT Instructional Assistant/NYA	02/22/19	Resigned
Iliese Wagner	PT Special Ed. Teacher/ St. Joe's	02/27/19	Resigned
Kirsten Duffy	PT Instructional Assistant	03/05/19	Resigned

- J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson  
 M. Sweeder     N. Wagner     R. Gray     S. Endicott

c. **Fieldwork Placement**-Motion to approve the following fieldwork experience or student teaching placements for the Summer Semester of 2018/19 school year as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools, pending a criminal history review:

<i>Name</i>	<i>University/College</i>	<i>Teacher</i>	<i>Grade</i>	<i>School</i>
Kimberly Wolstenholme	Stockton University	Kelly Unger	K	Dawes
Dana DeLeon	Stockton University	Patty Jensen	3	Dawes
Brian Riccelli	Stockton University	Nicole Stanewich	K	Dawes
Ryan Owens	Stockton University	Stephanie Faber	2	Dawes
Elizabeth Farmer	Stockton University	Donna Coan	1	Dawes
Kelly Blood	Stockton University	Kelly Willett	3	Dawes

Adam Donnelly	Stockton University	Nicole DiGiacomo	1	Dawes
Sara Wolfgang	Stockton University	Liz Lichtenstein	7/ Science	Jordan
Gabrielle Snyder	Stockton University	Kristie Unsworth	5	Jordan
Emily Shugars	Stockton University	Michael Dalessio	8/Social Studies	Jordan
Emily Scutt	Stockton University	Julie Williams	7/Math	Jordan
Jessica Pineiro	Stockton University	Danielle Levine	7/ELA	Jordan
Vincent Parrotta	Stockton University	Nicole Magnotta	8/ELA	Jordan
Matthew Hopkins	Stockton University	Casey Edge	6/Social Studies	Jordan
Chelsea Drake	Stockton University	Amy Horan-Smith	6	Jordan
Gabriella Cox	Stockton University	Nick Thompson	6	Jordan
Jaeda Cooper	Stockton University	Dana Pollock	6	Jordan
Jenna Calascione	Stockton University	Krystal Tardif	8/math	Jordan
Madalyn Anagnou	Stockton University	Marisa Cassaro	6 & 8 ELA	Jordan

- J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson  
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- d. **7th Grade PLC Facilitator Replacement**-Motion to approve *Jeanette Cellucci* as a 7th grade PLC Facilitator for the remainder of the 2018/19 school year replacing Dana Pollock at a stipend of \$750, funded by the Title I grant.

- J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson  
 M. Sweeder     N. Wagner     R. Gray     S. Endicott



- e. **Unpaid Leave of Absence**-Motion to approve the following staff members for an unpaid leave of absence, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

<i>Name</i>	<i>Position</i>	<i>Date/s</i>	<i>Purpose</i>
David Laut	Teacher/JRS	03/18/19-03/29/19	Personal

- J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson  
 M. Sweeder     N. Wagner     R. Gray     S. Endicott

- f. **Revised Schedule B Positions and Stipends**-Motion to approve the following revised schedule B positions and stipends for the 2018/19 school year.

Name	Club/Sport	Stipend
Megan Lavery	Girls Basketball Head Coach	\$3000
Jeanette Cellucci	Boys Basketball Head Coach	\$3000
Jonathan Carmona	Girls Basketball (JV) Assistant Coach	\$2630
Devon Kallen	Boys Basketball (JV) Assistant Coach	\$2630
Devon Kallen	Trach Coach	\$2630

- J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson  
 M. Sweeder     N. Wagner     R. Gray     S. Endicott

15. **Policies**

16. **Professional Services**

- a. **Fraytak, Veisz, Hopkins, Duchie, P.C.**-Motion to approve William D. Hopkins III of Fraytak, Veisz, Hopkins, Duthie, P.C. as Architect of Record for the Somers Point School District for the 2019-2020 school year. This contract is awarded as a Professional Service pursuant to NJSA 18A:18A-5(a) (1). Fee schedule filed in the Business Office.

- J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson
- M. Sweeder     N. Wagner     R. Gray     S. Endicott

- b. **CNNH-The Center For Neurological and Neurodevelopmental Health ,LLC**-Motion to approve CNNH-The Center for Neurological and Neurodevelopmental Health,LLC., *Ronald Barabas, MD and Lawrence Laveman, MD* for neurological assessments for students who are in need of such assessments as part of their Child Study Team evaluation/re-evaluation process at a rate of \$660 per evaluation.

- J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson
- M. Sweeder     N. Wagner     R. Gray     S. Endicott

**17. Transfer of Funds/Cash Report**

- a. Recommend that the Somers Point Board of Education approve the Adjustments for the 2018/19 Budget (**Exhibit 17a**) as presented and made part of these minutes.
- b. Recommend that the Somers Point Board of Education approve the Cash Report for the 2018/19 Budget (**Exhibit 17b**) as presented and made a part of these minutes.

- J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson
- M. Sweeder     N. Wagner     R. Gray     S. Endicott

**18. Secretary's Financial Report**

- a. Recommend that the Somers Point Board of Education approve the (**Exhibit 18a**) Report of the Secretary for the month ending February 28, 2019 as presented, pursuant to N. J. A. C. 6A:23A-16.1 (c) 3, and that they certify that as of February 28, 2019 after review of the Secretary's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10 (c) 4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson
- M. Sweeder     N. Wagner     R. Gray     S. Endicott

**19. Treasurer's Financial Report**

- a. Recommend that the Somers Point Board of Education approve the (**Exhibit 19a**) Treasurer's Report for the month ending February 28, 2019 as presented, pursuant to N.J.A.C. 6A:23A-16.10(c)3, and that they certify that as of February 28, 2019 after review of the Treasurer's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10(c)4 and that

sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson  
 M. Sweeder     N. Wagner     R. Gray     S. Endicott

## 20. Bills List

- a. Recommend that the Somers Point Board of Education approve the **(Exhibit 20a)** Bills List as presented and made part of these minutes.

### **General Bills**

General	\$ 767,339.77
Capital	\$ 0.00
Payroll	\$ 927,903.44
<b>Total</b>	<b>\$1,695,243.21</b>

- J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson  
 M. Sweeder     N. Wagner     R. Gray     S. Endicott

## 21. Other Matters

- J. Conover     J. DeCicco     C. Laut     S. Platt     H. Samuelson  
 M. Sweeder     N. Wagner     R. Gray     S. Endicott

## 22. Executive Session

*Be it resolved by the Board of Education of the City of Somers Point in the County of Atlantic, NJ that upon passage of this Resolution they go into Executive Session to discuss the following matters:*

- Tuition/Transportation*
- Contract Matters*

*Be it further resolved that discussions held in private session regarding said matters will be disclosed to the public as soon as the decisions are made upon the same.*

## 23. Reopen to the Public

*Motion to reopen the meeting to the public. The President of the Board of Education stated that while in Executive Session, the Board had discussed:*

J. Conover    J. DeCicco    C. Laut    S. Platt    H. Samuelson  
 M. Sweeder    N. Wagner    R. Gray    S. Endicott

**24. Public Forum**

**25. Board Forum**

**26. Adjourn**

J. Conover    J. DeCicco    C. Laut    S. Platt    H. Samuelson  
 M. Sweeder    N. Wagner    R. Gray    S. Endicott