

BOARD OF EDUCATION MEETING (Thursday, July 15, 2021)

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Opening of the Meeting at 6:02pm

Call to order

Flag Salute was led by Dr. Kathleen Dolton

Roll Call

Members Present: Mrs. Stacie Brookbank, Mr. John Conover, Mrs. Jenna DeCicco, Dr. Kathleen Dolton, Dr. Alice Myers, Mrs. Heather Samuelson, Mr. Michael Sweeder, Mrs. Staci Endicott

Members Absent: All were in Attendance

Others Present: Dr. Michelle Carney-Ray Yoder, Superintendent of Schools, Dr. Michele Roemer, Interim Business Administrator/Board Secretary, Mrs. Amy Houck Elco, Attorney

Election Vice President

Board President, Staci Endicott, asked for nominations for the office of the Vice President to the Somers Point Board of Education.

Mrs. Heather Samuelson was nominated by Mr. John Conover and second by Mrs. Stacie Brookbank

Mrs. Endicott asked for any additional nominations. Hearing none, motion by Dr. Alice Myers, second by Mrs. Stacie Brookbank to close nominations for Vice President. Motion carried unanimously

The Board Members were instructed that each member would be asked for their individual vote for Mrs. Heather Samuelson for the Office of Vice President until December 31, 2021, through a roll call vote. Motion Carried 7-0-1 (Mrs. Samuelson Abstained)

Mrs. Stacie Brookbank - YES

Mr. John Conover - YES

Mrs. Jenna DeCicco - YES

Dr. Kathleen Dolton - YES

Dr. Alice Myers - YES

Ms. Heather Samuelson - Abstention

Mr. Michael Sweeder - YES

Mrs. Staci Endicott, President - YES

Approval of Minutes

Motion was made by Mrs. Jenna DeCicco, seconded by Dr. Alice Myers to approve the minutes from June 10th and June 24th. Motion approved unanimously 8-0.

Resolved that the following meeting minutes be approved as presented and available for release to the public upon request and according to policy:

June 10, 2021 - Regular; June 10, 2021 - Executive - 7:30pm

June 24, 2021 - Regular; June 24, 2021 - Executive 4:38pm

Public Forum-Agenda Items Only

Opened the meeting to the public at 6:08pm

- no comments

Closed the meeting to the Public at 6:10pm. All in Favor

Presentation(s)

- SPSD Bouncing Forward into 2021- Dr. Cry along with Building Administration presented plans for the upcoming School Year

Communications - Superintendent's Report

Motion was made by Mrs. Heather Samuelson, seconded by Dr. Alice Myers to approve Items C-E. Motion carried unanimously 8-0

C. Enrollment Report

Somers Point School District Enrollment Report 804 as of July 15, 2021

D. Life Skills Training

Atlantic Prevention Resources - Life Skills Training Summer Camp Sessions. No cost - under a County grant.

E. District Rebranding

Approve the district's rebranding initiative discussed during the strategic planning and redistricting.

Communications - Correspondence

Motion was made by Mrs. Heather Samuelson, seconded by Dr. Alice Myers to approve Item A. Motion carried unanimously

A. Principals' Reports

Communications - Committee Reports

Student and Community Affairs Committee - Jenna DiCicco

- Mrs. Jenna DiCicco was appointed chair of the committee due to Mrs. Laut's resignation
- Dr. Kathleen Dolton was added to the committee

Instruction Committee- Heather Samuelson

- Mrs. Stacie Brookbank was added to committee

Finance / Negotiations Committee - Michael Sweeder

- Mr. Sweeder asked Dr. Roemer to discuss the Roof at Dawes Avenue

Foundation for Education Liaison - Michael Sweeder

Dr Cry attended the last meeting. The Foundation discussed the following items:

- Budget
- Initiatives to Raise Funds to Support Teachers
- Rolling Grants

City Council Liaison - Staci Endicott

- No report

Agreements/Applications/Contracts

Motion was made by Mrs. Heather Samuelson, seconded by Mrs. Jenna DeCicco to approve Items A-B. Motion carried unanimously 8-0

A. Out of District Tuition Contract

Approve a contract with Y.A.L.E. School East, Inc., commencing July 6, 2021 through July 30, 2022 for a total number of billable days of 210 for student #997969 in the amount of \$73,073,70.

B. Cooperative Purchasing Agreement - Electrician Services

Approve resolution to enter into Cooperative Purchasing Agreements with other contracting units for Electrician Services for the 2021-2022 school year with Middle Township Board of Education as the lead district.

Curriculum

Motion was made by Mrs. Heather Samuelson, seconded by Mrs. Jenna DeCicco to approve Items A-F. Motion carried unanimously 8-0

A. Professional Development - NJSBA Annual Conference

Approve Board of Education Members and Administrators to attend the NJSBA Fall Virtual Conference, October 24-26, 2021, at a cost of \$900. Upon voting, each BOE Member will be designated as abstaining on their attendance.

B. Professional Development - J. Gallagher Certification Classes

Approve Julie Gallagher, Assistant to the Business Administrator, to attend the NJASBO required courses provided by NJASBO, during the 2021-2022 school year as part of the Certification Program at a cost of up to \$2030.

C. 2021-2022 IDEA Grant

Approve the submission of the IDEA Grant in the following amounts:

Basic - \$300,771 (\$266,796 public; \$33,985 non-public)
PSH - \$11,073

D. 2021-2022 ESEA Grant

Approve the 2021-2022 ESEA Grant as listed below.

ESEA Award	Amount
Title I-A	\$386,922
Title II-A	\$31,721
Title III	\$14,588
Title IV Part A	\$33,566

Please note that these amounts do not include any carry over monies. Carry over monies will be reported at a later date.

E. Alyssa's Law and School Security Upgrades

Approve and accept the following grants in the amounts as listed below :

Alyssa's Law Compliance - \$1,696
School Security Upgrades - \$43,685

F. Revised 2021-2022 Calendar

Approve the revised 2021-2022 School year calendar.

Motion was made by Dr. Alice Myers, seconded by Mrs. Staci Brookbank to approve Item G. Motion carried unanimously 8-0

G. Junior Play - Winnie the Pooh

Approve the Junior Play - Winnie the Pooh - for the 2021-2022 school year, as approved by Michelle CarneyRay-Yoder, ED.D., Superintendent of Schools

Junior Play: Grades 1, 2, and 3

Show: Winnie the Pooh

Production Dates: end of January/Beginning of February at The Gateway Playhouse

Stipends: \$2,430 Stipend split between: Phil Pallitto- Director (\$1,215)

Robin Wolf-Smith- Assistant Director/Choreographer (\$1,215)

1 more teacher will be add if there are over 35 kids signed up for the play at a stipend of \$400

Motion was made by Mrs. Heather Samuelson, seconded by Dr. Kathleen Dolton to approve Item H. Motion carried unanimously 8-0

H. Musical Play Production - TBD

Approve the Musical Play Production - TBD - for the 2021-2022 school year, as approved by Michelle CarneyRay-Yoder, ED.D., Superintendent of Schools Musical Play Production: Grades 4,5,6,7, and 8 Show: TBD Production Dates: end of May/Beginning of June at The Gateway Playhouse

Stipends: \$2,430- Phil Pallitto, Director

\$750- TBD, Choreographer

\$750- TBD, Assistant Director

Motion was made by Mrs. Heather Samuelson, seconded by Mrs. Jenna DeCicco to approve Items I-J. Motion carried unanimously 8-0

I. Professional Development - C. Supp AAO Certification Program

Recommended Action: Approve Carleena Supp, Principal of Jordan Road Middle School, to attend the three required courses for the Affirmative Action Officer Certification Program, provided by NJPSA on August 24, 25, and 26, 2021, at a cost of \$400.

J. Professional Development - M. Thomas - HIB Law Update

Recommended Action: Approve Mathew Thomas, Assistant Principal of Jordan Road Middle School, to attend the "HIB Law Update" training, provided by NJPSA on August 17, 2021, at a cost of \$100.

Motion was made by Mrs. Heather Samuelson, seconded by Dr. Alice Myers to Approve Item K. After discussion by the board, Mrs. Samuelson and Dr. Myers rescinded their motion. A new motion was made by Dr. Alice Myers, seconded by Mrs. Jenna DeCicco to table Item K - All In Favor to TABLE Item K.

K. Professional Development Days - D. Broglin

Recommended Action: Motion to approve Darcy Broglin for professional days from November 10, 2021 - November 18, 2021 to attend Professional Development in the Galapagos Islands, at no cost to the district, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools. - **HELD UNTIL AFTER EXECUTIVE SESSION**

Motion was made by Mrs. Heather Samuelson, seconded by Dr. Alice Myers to approve Items L-M. Motion carried with a vote of Item L 8-0 and Item 7-0-1 (Mr. Michael Sweeder Abstention)

L. Professional Development - Dr. Venello Jostens Renaissance Virtual Conference

Recommended Action: Motion to Approve Laura Venello to attend the JRVC - Jostens Renaissance Virtual Conference from July 20, 2021 to July 22, 2021 at a cost of \$195.00.

M. REMIND - Professional Development

Recommended Action: Approve the Professional Development for REMIND App for the Teachers in September and Train the Trainer for District Support.

Facilities

Motion was made by Mrs. Stacie Endicott, seconded by Dr. Alice Myers to approve Item A. After board discussion, Mrs. Endicott and Mrs. Myers rescinded their motion. A new motion was made by Mr. John Conover, seconded by Mrs. Heather Samuelson to table the activities/events until further information is received; however, the board will save the date for the use of facility. Motion carried 7-0-1 (Mrs. Staci Brookbank Abstention)

A. Facilities Request for PTO Event - August 31, 2021 - Save the date only at this time.

Back-to-school event co-sponsored by the Somers Point "Green Team"

Proposed date/time: Tues, Aug 31, 6-8pm

Location: Dawes Ave school

- Ice cream truck - Green Team to sponsor (how much money can Green Team commit?)
 - Include "touch a truck" event with ACUA (green vehicles)
 - Food trucks?
 - Booths (bring their own tent, if needed):
1. **Green Team** - Lead paint video awareness and each kid puts hand print on banner to be displayed at each school on first day of school
 2. **Kindergarten** - meet the teacher night
 3. **SP Hockey** - sign up booth - have donate/take gently used equipment
 4. **Sharks** - sign booth - have donate/take gently used equipment
 5. **Little League Fall Ball** - sign up booth - have donate/take gently used equipment
 6. **Book Exchange** - give and take
 7. **Snack/pizza/tacos booth** - Paige
 8. **Police Dept** - bike safety booth, safe routes to school, map your routes booth - Green Team reach out (Lisa)
 9. **PTO Booth** - provide info about joining

Finance

Motion was made by Mrs. Heather Samuelson, seconded by Dr. Alice Myers to approve Item A. Motion carried unanimously 8-0

A. Donation of Materials from AMI

Recommended Action: Motion to approve the donation of 20-25 backpacks filled with essential school supplies to Jordan Road School from Atlantic Medical Imaging.

Motion was made by Mrs. Heather Samuelson, seconded by Dr. Alice Myers to approve Item B. Motion carried 7-0-1 (Dr. Kathleen Dolton Abstention)

B. CMCSSSD-Itinerant Fee Schedule

Recommended Action: Motion to approve the Itinerant Fee Schedule for the Cape May County Special Services School District for the 2021-2022 school year.

Personnel

Motion was made by Mrs. Heather Samuelson, seconded by Dr. Kathleen Dolton to approve Items A-J. Motion carried unanimously 8-0

A. Retirement - Joyce Klemic June 30, 2022

Approve the retirement of Joyce Klemic, LDTC teacher, effective June 30, 2022 as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

B. Resignation - Jacqueline Krome

Approve the resignation of Jacqueline Krome, 1st grade in-class support at Dawes Avenue School, effective June 30, 2021 as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

C. Academic Advancement - Joshua Tostevin

Approve the academic advancement for Joshua Tostevin from BA+15 to BA+30 as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

D. Intermittent Leave Request

Approve the Intermittent Leave Request for employee #5076 (as needed, use of sick days) as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

E. Medical Inspector - Dr. Raab

Approve a contract with Dr. Raab, as Medical Inspector, for the period of 7/1/2021 through June 30, 2022 at a fee of \$10,500.

F. Black Seal License Stipend - Keith Nelson

Approve a stipend in the amount of \$500 for a black seal license for Keith Nelson for the 2021-2022 school year.

G. Summer Program Employment

Approve Erin Gorman as a Title I Summer School employee at a fee of \$2,574 for grades 6 and 7 as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

H. Summer Program Employment - Substitutes

Motion to approve all current staff as substitutes for Title I Summer School Program as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

I. Substitute Custodians

Approve the following substitute custodians for the 2021-2022 school year at the rate of \$15.00 per hour as recommended by Michelle CarneyRay-Yoder, Ed.D. Superintendent of Schools. Benito Aceves Anaya, Laura Aceves Anaya Christopher Gitsas

J. Classroom Transfer

Approve the voluntary transfer of Jennifer Rowe to 7th grade Social Studies for the 2021-2022 school year as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

Policies

Motion was made by Mrs. Heather Samuelson, seconded by Mrs. Stacie Brookbank to approve Item A. Motion carried unanimously 8-0

A. Policies - 1st Reading

Professional Services

17. Transfer of Funds

Motion was made by Dr. Alice Myers, seconded by Mrs. Stacie Brookbank to approve Items 17-19. Motion carried unanimously 8-0

Monthly Transfers for June

Approve the Adjustments for the Budget as presented and made a part of these minutes.

Public Content

	ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
To	OTHER PURCHASED SERVICES	11-000-213-500- - -	192.00
From	HEALTH SVS.- SUPPLIES NY	11-000-213-610-03-0000-060	192.00
To	LEGAL FEES	11-000-230-331-00-0000-	4,942.50
From	PROF.SERV.-CONSULTANT	11-000-230-339-00-0000-	4,942.50
To	BUSN.SERV.-SUPPLIES	11-000-251-600-00-0000-	340.39
From	BUS.SERV MISC PURCHASE	11-000-251-592	340.39
To	TECH COMMUNICATION	11-000-252-530-00-0000-	2,446.45
To	INFO TECH SUPPLIES	11-000-252-600-00-0000-	217.32
From	INSTRUCT.-REPAIR EQUIP	11-190-100-500-00-0000-055	1,199.87
From	INSTR SUPPLIES JRS	11-190-100-610-01-0000-055	1,463.90
To	SALARIES - MAINTENANCE	11-000-261-110-00-0000-	1,592.35
From	MAINT-CONTR	11-000-261-420	1,592.35
TO	CUSTODIAL-REPAIR MAINT	11-000-262-420-00-0000-	39.12
From	CUSTODIAL SAL	11-000-262-100-00-A000-	39.12
To	CUST-MILEAGE/TRAV REIMB	11-000-262-581-00-0000-	24.50
From	PROPERTY INSURANCE	11-000-262-520-00-0000-	24.50
To	PURCHASED PROFESSIONAL-E	11-190-100-320	46,100.44
From	CLASS AIDES-REG INST DWS	11-190-100-106-00-0000-050	46,100.44
To	MD PURCH SERV INSIGHT	11-212-100-320-00-0000-055	9,306.16
From	OTHER SAL MULT DIS DWS	11-212-100-106-00-0000-050	9,306.16
To	SALARIES RES RM JRS	11-213-100-101-00-0000-055	2,361.33
From	PURCHASED PROFESSIONAL-E	11-213-100-320	2,361.33
To	PURCHASED PROFESSIONAL-E	11-216-100-320	3,537.56
To	PREK DISABILITY SUBS	11-216-100-101-00-A000-	169.80

		060	
From	PREK DISABLED AIDES	11-216-100-106-00-0000-060	3,707.36
To	SP ED HOMEBOUND	11-219-100-320- - -	380.00
From	SALARIES OF TEACHERS	11-219-100-101- - -	380.00
To	EMPL SS	11-000-291-220-00-0000	9391.74
From	HEALTH BENEFITS	11-000-291-270-00-A000	9391.74

Cash Report

Approve the Cash Report for the month of June, 2021

18. Secretary's Financial Report**A. Secretary's Financial Report**

Approve the Report of the Secretary for the month ending June 2021, as presented, pursuant to N. J. A. C. 6A:23A-16.1 (c) 3, and that they certify that as of June 2021, after review of the Secretary's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10 (c) 4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

19. Treasurer's Financial Report**A. Treasurer's Financial Report**

Approve the Treasurer's Report for the month ending June 2021, as presented, pursuant to N.J.A.C. 6A:23A-16.10(c), and that they certify that as of June 2021, after review of the Treasurer's Monthly Report (appropriations section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Bills List

Motion was made by Mrs. Heather Samuelson, seconded by Dr. Kathleen Dolton to approve Item A. Motion carried unanimously 8-0

A. Bills List

Somers Point Board of Education approve the Bills List as presented and made a part of these minutes.

General - 6/30/2021 - \$ 638,914.71

General - 7/15/2021 - \$ 209,609.19

Capital - 6/30/2021 - \$ 107,573.24

Payroll - 6/30/2021 - \$1,017,871.38

TOTAL - \$ 1,973,968.52

Public Comment - Non-Agenda Items

Open Meeting to Public at 8:33pm

- Mrs. Theresa Dougherty spoke about Goals: Parent Involvement, Safe School Routes, Diversity-Multicultural Events, Bringing the community together and Available access to town activities

Closed Meeting to Public at 8:37pm

Board Forum

- Dr. Alice Myer- Thanked principals for presentation
- Dr. Kathleen Dolton- Thanked principals and PTO
- Mrs. Stacie Brookbank- Summer Program excitement and Timing of Summer classes should be the same 9-11:30am and no crossing guards

- John Conover- YMCA Program employees texting in parking lot on playground and exit interviews of parents leaving
- Jenna DeCicco- Thanked Theresa Dougherty for stepping up for the PTO
- Staci Endicott- Holding Virtual meetings are helpful

Board Forum ended at 8:55pm

Private Session (Executive)

Motion was made by Staci Endicott to go Into Executive Session at 8:55pm. Motion carried All in Favor
Be it resolved by the Board of Education of the City of Somers Point in the County of Atlantic, NJ, that upon passage of this Resolution they go into Executive Session to discuss the following matters: Contracts and Students

Motion to reopen the meeting to the public at 10:25pm.

Communications-Superintendent's Report

Motion was made by Dr. Kathleen Dolton, seconded by Mrs. Heather Samuelson to approve Items A and B. Motion carried unanimously 8-0

A. Acknowledge HIB incidents

To acknowledge there was one (1) HIB incidents reported for the Somers Point School District from 06/10/21- 07/14/21 in accordance with N.J.A.C.6A:16-7.1.

Unfounded
221685

B. Affirm HIB incidents

To affirm there were five (5) HIB incidents reported for the Somers Point School District from 05/20/21 - 06/09/21 according to N. J. A. C. 6A:-7.1.

Professional Development

Motion was made by Mrs. Heather Samuelson, seconded by Dr. Alice Myers to Approve Item K. After discussion by the board, Mrs. Samuelson and Dr. Myers rescinded their motion. A new motion was made by Dr. Alice Myers, seconded by Mrs. Jenna DeCicco to table Item K - All In Favor to TABLE Item K.

K. Professional Development Days - D. Broglin

Recommended Action: Motion to approve Darcy Broglin for professional days from November 10, 2021 - November 18, 2021 to attend Professional Development in the Galapagos Islands, at no cost to the district, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

Adjournment

Motion was made by Mrs. Heather Samuelson, seconded by Dr. Alice Myers to Adjourn the meeting. Motion carried All In Favor

Respectfully Submitted,

Michele D. Roemer, Ed.D.,
Interim Business Administrator/Board Secretary