

President Staci Endicott called the meeting to order at 6:05pm

### Executive Session

Motion was made by Dr. Myers, seconded by Mrs. Tomasello to enter into Executive Session at 6:08pm. All in Favor.

Recess to Executive Session for Personnel and HIB, we will be in executive session for approximately 60 minutes. Action may be taken.

Reconvene back to the public at 7:04pm

### Open Public Meetings Statement

Adequate notice of this meeting has been provided to two newspapers, posted on the bulletin board of City Hall and on the doors of the three schools as required in the Open Public Meeting Act, Chapter 231, P.L. 1975, and as amended by P.L. 2020, c.11.

Flag Salute was led by Mr. Haberkorn

### Roll Call

Members Present: Mrs. Stacie Brookbank, Mr. Charles Haberkorn, Dr. Kathleen Dolton, Dr. Alice Myers, Mr. Michael Sweeder, Mrs. Karen Tomasello, Mrs. Heather Samuelson, Vice President, Mrs. Staci Endicott, President

Members Absent: Mr. John Conover and Mrs. Heather Samuelson, Vice President

Other Present: Dr. Michelle CarneyRay-Yoder, Superintendent of Schools, Mrs. Mary Conroy, School Business Administrator/Board Secretary, Mrs. Amy Houck Elco, Attorney

### Approval of Minutes

Motion was made by Dr. Myers, seconded by Mr. Haberkorn to approve item A. Motion carried with a roll call vote of 7-0.

#### A. Minutes

Resolved that the following meeting minutes be approved as presented and available for release to the public upon request and according to policy:

Regular Meeting: 4/27/2023

Executive Meeting: 4/27/2023

### Presentations

#### Superintendent's Presentation

##### **RECOGNITION OF RETIREES**

Donna Coan - 33 Years of Service  
Brenda Bullard - 28 Years of Service  
Suzanne DeLuca - 20 Years of Service  
Robin Wolf-Smith - 25 Years Service

##### **Staffuly of the Month**

Katelyn Tobiasen and Julie Parker - Dawes Avenue  
Jeff Kendall - Jordan Road

##### **Students of the Month - Dawes Avenue**

Kindergarten	1st grade	2nd grade	3rd grade
Julissa Hernandez	Kayshawn Tilghman	Wesley Benedetto	Mary Martinez-Bautista

Student of the Month Presentation: [LINK](#)

##### **Jordan Road Health and Wellness Students for Trimester II:**

Brady Rodgers-Toscano

Abigail Sullivan

Keion Manssanet

## **Students of the Month - Jordan Road**

4th grade	5th grade	6th grade	7th grade	8th grade
Emma Schneckner	Selina Lin	Sophia Giannone	James Bortner	Alison Merino-Avila

## **Public Forum-Agenda Items Only**

Open Meeting to Public/Guidelines for Public Forum

Recommended Action: PUBLIC PARTICIPATION GUIDELINES: Public participation at a board meeting is intended to allow individual members of the public the opportunity to address the board and administration and comment on issues of public concern. If you have a question pertaining to litigation, student or personnel items, please see the Superintendent after the meeting as the Board does not discuss these matters in public as they retain their rights to privacy. Please be further advised, that the Board does not endorse, or intend to endorse, any statements made during public comment periods and the person submitting such statements is responsible for any statements made which may be found to be slanderous, defamatory, or in violation of the law. If you would like to make a comment, please come up to the microphone and provide your name and address. All comments must be directed to the Board President and made in a respectful manner. Public comment is limited to three minutes per person. At the end of the three minutes, you will be notified your time is up. You are not allowed to "give" your minutes to anyone else. We will now be open to public comment. Public comment is limited to thirty minutes. President Staci Endicott opened the meeting to the public at 7:28pm and closed the meeting to the public at 7:29pm.

- No comments

## **School and Community**

Correspondence

A Letter of appreciation was sent by the BENGALS, a team of the Mainland Youth Flag Football League. The Bengals are made up entirely of players from Somers Point and finished their season 3-2-1.

[Flag Football.jpg \(572 KB\)](#)

Student and Community Affairs Committee Report

- Athletics and Extra-Curricular Activities
- YMCA
- Safety and Security
- Public Relations

Foundation for Education Liaison Report

- 50/50 raffle
- Teacher Appreciation night at Somers Point Brewing Company

City Council Liaison Report

- No Report

## **Finance/Operations**

Finance Committee Report

- State Aid
- Personnel
- HR Training
- Out-of district providers
- Appointment of Attorneys
- Transportation
- Budget
- YMCA
- Tax payment schedule
- Delta Dental
- Fence/Gate Proposal

Motion was made by Dr. Dolton, seconded by Mrs. Brookbank to approve Items B-O. Motion was carried with a roll call vote of 7-0.

**B. Transfer of Funds**

Approve the Adjustments for the Budget as presented and made a part of these minutes:

[APR 2023 Appropriations.pdf \(7,292 KB\)](#)

[Monthly Transfers 0423.pdf \(1,375 KB\)](#)

**C. Secretary Report/Cash Report**

Approve the Report of the Secretary for the month ending 04/30/2023-, as presented, pursuant to N.J.A.C. 6A:23A-16.10(c)3 and that they certify that as of April 2023, after review of the Secretary's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The board further approves the Cash Report for the month of April 2023

[Secretary Report 0423.pdf \(630 KB\)](#)

[Cash Report 0423.pdf \(56 KB\)](#)

[Monthly Board Certification 0423.pdf \(26 KB\)](#)

**D. Treasurer's Report**

Approve the Report of the Treasurer for the month ending April 30 2023 as presented, pursuant to N.J.A.C. 6A:23A-16.10(c) and that they certify that as of 04/30/23, after review of the Treasurer's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

[Treasurer Report 0423.pdf \(46 KB\)](#)

**E. Bills for Payment**

Approve the Bills List as presented and made a part of these minutes:

GENERAL - \$ 648,200.63

CAPITAL - \$ 0

PAYROLL - \$ 856,374.52

TOTAL - \$ 1,504,575.15

[MAY 18, 2023 BILLS LIST.pdf \(490 KB\)](#)

**F. Contracts**

Approve the following out of district tuition contracts for the 2023-2024 school year:

Name of Contract	ID#	Amount
CMCSSSD 1:1 Aide 9/1/2023-6/30/2024	ID# 997739	\$29,500
CMCSSSD Tuition Contract 9/1/2023-6/30/2023	ID# 997739	\$43,100

**G. Appointment of Attorneys for the 23/24 School Year**

\$175/hour for Partners and Associates

\$95/hour for Para

No billing for travel, Miscellaneous Expenses (overnight mailing will be billed at actual cost)

**H. 2023-2024 Tax Payment Schedule**

Approve the tax payment schedule for the 2023-2024 school year for the General fund and Debt Service fund and remit to the City of Somers Point.

July 01, 2023	\$ 883,385.00	
August 01, 2023	\$ 883,385.00	
September 01, 2023	\$ 883,385.00	
October 01, 2023	\$ 883,385.00	
November 01, 2023	\$ 883,385.00	
December 01, 2023	\$ 883,388.00	
		\$ 5,300,313
January 01, 2024	\$ 883,385.00	
February 01, 2024	\$ 883,385.00	
March 01, 2024	\$ 883,385.00	

April 01, 2024	\$ 883,385.00	
May 01, 2024	\$ 883,385.00	
June 01, 2024	\$ 883,387.00	
		\$ 5,300,313
<b>TOTAL</b>		<b>\$10,600,625*</b>

**TAX LEVY FOR DEBT SERVICE FUND 2021-2022**

July 01, 2023	\$ 539,364	
January 10, 2024	\$ 179,788	
		\$ 719,152

\* per tax certification

**I. SEMI Corrective Action Plan**

Approve the SEMI Corrective Action Plan from the SEMI Program, as recommended by Superintendent Michelle CarneyRay-Yoder, Ed.D.

**J. YMCA 2023-2024 Agreement**

Approve the Cumberland County Cape Atlantic YMCA for the 23/24 school year, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

**Rates:**

Jordan Road (Per Month)

AM \$154.44

PM \$386.10

Dawes (Per Month)

AM \$180.18

PM \$308.88

Early Dismissal days parents will have the option to pick up 2 hours earlier or pay \$11.44 per half a day.

They will also have options such as 2,3,4 or 5 day and a hourly care card.

**K. Delta Dental Amendment Agreement**

Approve the amendment to the Agreement between the Somers Point Board of Education and Delta Dental, as recommended by Superintendent Michelle CarneyRay-Yoder, Ed.D.

**L. Ford Scott Auditors Contract**

Approve the contract with Ford Scott to provide auditing services to the Somers Point Board of Education for the 2023-2024 school year at a fee not to exceed \$23,000.

**M. Ford Scott Auditors Contract A.S.S.A**

Approve the contract with Ford Scott to provide auditing services for the Somers Point Board of Education for the 2023-2024 school year for the A.S.S.A. not to exceed \$3,200.

**N. Uniform Minimum Chart of Accounts 2023-2024 School Year**

Adopt the existing and updated Uniform Minimum Chart of Accounts for the 2023-2024 school year as established with the N.J.C.A. 6A:23A-16.1 et seq

**O. RYEBREAD Architect of Record**

To approve RYEBREAD as the Architect of Record for the 2023-2024 school year as recommended by Michelle CarneyRay-Yoder, Ed.D, Supt. of Schools

**Curriculum**

**Instruction Committee Report**

- JRS Concerns
- MTSS Cohort Data
- Professional Development
- Annual School Plan
- DAS Informational Items
- Summer Programming

Motion was made by Dr. Myers, seconded by Mr. Haberkorn to approve items B-F. Motion was carried with a roll call vote of 7-0.

**B. Out of District Professional Development**

Approve the following staff to attend the Out of District Professional Development as listed, by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

Name	Program	Dates	Location	Fees	
1	Amanda Winslow	NJ Assoc. of Mathematics Teacher Educators (NJAMTE)	June 1, 2023	TCNJ Ewing, NJ	\$110.00
2	*Dr. Venello, Dr. Kaas, plus a maximum 8 District Staff Members - Names TBD in June	Jostens Renaissance Global Conference	July 13-15th, 2023	Dallas, TX	Not to exceed \$1,900 pp for Travel (Airfare, Hotel, and Conference) - Grant Funded
3	*Dr. CarneyRay-Yoder, Dr. Laura Venello, Dr. Michelle Kaas, and Mrs. Melanie Wagner	Women's Leadership Initiative Summer Speaker Series	July 20, 2023	Marmora, NJ	\$80.00 per person
4	*Tim Williams	Mandated CRG Mapping of Our Schools - NJSBA	June 9, 2023	Princeton, NJ	\$99.00 registration plus travel not to exceed \$70.00

**C. NJNASW Conference**

Approve Katelyn Tobiasen to attend the NJNASW Convention as approved by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

**D. Field Trip Invitation**

Approve the following field trip opportunity for Grades Kindergarten through 4, as recommended by the Superintendent Michelle Carney-Ray-Yoder, Ed.D.

Kindergarten	Any Tues or Thurs in June	between the hours of 11a - 2p
Grade 1	Any Tues or Thurs in June	between the hours of 11a - 2p
Grade 2	Any Tues or Thurs in June	between the hours of 11a - 2p
Grade 3	Any Tues or Thurs in June	between the hours of 11a - 2p
Grade 4	Any Tues or Thurs in June	between the hours of 11a - 2p

**E. Kennedy Park Walking Trip**

Approve the following field trip (s) as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

Field Trip	Transportation	When	Students	Staff	Parent Volunteers
7th Grade Kennedy Park Day	Walking	6/8/23 9:00a - 2:15p	approx 70	5	5

**F. Academic Excellence Recognition Program**

Approve the Attendance of the following individuals to the 2023 Academic Excellence Recognition Program, as recommended by the Superintendent of Schools, Michelle CarneyRay-Yoder, Ed.D.

Name	Cost
Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools	\$29.00
Ted Pugliese, Principal Jordan Road School	\$29.00
Cecilia Foreman	\$29.00
Jonna Taylor	\$29.00
Kieran Walsh-Blair	\$29.00

Personnel

Negotiations Committee Report

- No Report

Motion was made by Dr. Dolton, seconded Dr. Myers to approve items B-G.

Final Resolution: Items B-G (7-0)

Items B-G Yes: Mrs. Stacie Brookbank, Mr. Charles Haberkorn, Dr. Kathleen Dolton, Dr. Alice Myers, Mr. Michael Sweeder, Mrs. Karen Tomasello, Mrs. Staci Endicott, President

B. Stipends/Clubs/Activities

Approve the following teachers for the Schedule "B" Activities for the 2023-2024 school year as recommended by Michelle Carney-Ray-Yoder, Ed.D., Superintendent of Schools.

Position	
Stokes Coordinator	Devon Kallen
Science Club	Deanna Haas
Yearbook	Christine Quinn
NJHS	Devon Kallen
Future Act	Margie Smock
Communications Club JRS	Tiffany Unsworth
Think Team	Erin Albrecht & Jen Rowe (Split Stipend)
Safety Patrol JRS	Casey Edge
Coding Club	Christine Quinn
Art Club	Christine Quinn
Performing Arts Club	Tiffany Unsworth
Band	Josh Tostevin
Chorus	Oscar Madrigal
Jordan Road Play Director	Phil Pallitto
Jordan Road Assistant Play Director	Samantha Notos
Dawes Avenue Play Director	Phil Pallitto
Dawes Avenue Assistant Play Director	Tiffany Unsworth
Dawes Safety Patrol/Garden Club	Shannon Johansen
Dawes Communications Club	TBD

C. Athletics

Approve the following teachers for the Schedule "B" Sports Coaches for the 2023-2024 school year as recommended by Michelle Carney-Ray-Yoder, Ed.D., Superintendent of Schools:

Position	
Cross Country	Jeanette Cellucci
Boys Soccer	Jon Bruccoleri
Girls Soccer	Liam Doyle
Field Hockey	Vacant
Boys Varsity Basketball	Jeanette Cellucci
Girls Varsity Basketball	Vacant
Boys JV Basketball	Sara Thoms
Girls JV Basketball	Vacant
Volleyball	Jen Rowe
Boys Track	Jeanette Cellucci
Girls Track	Devon Kallen
Baseball	Jon Bruccoleri
Softball	Vacant

D. Maintenance Night Supervisor Stipend

Retroactively Approve the change in stipend amount for Maintenance Night Supervisor, as recommended by Superintendent Michelle Carney-Ray-Yoder, Ed.D.

B. NJSBA Upcoming Events

### **Administrative Monthly Reports - For Information Only**

A. Enrollment at of 5/18/2023 is 759

B. Jordan Road Principal Report

C. Dawes Avenue Principal Report

D. Director of Curriculum Instruction

### **Action May Be Taken After Executive Session**

Motion was made by Mrs. Brookbank, seconded by Mr.Haberkorn to approve items A-B. Motion was carried with a roll call vote of 7-0.

A. Acknowledge HIB Incidents

Acknowledge there were 2 HIB incidents reported for the Somers Point School District from 4/20/2023 to 5/12/2023 in accordance with N.J.A.C.6A:16-7.1.

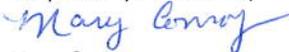
B. Affirm HIB Incidents

Affirm there were 3 HIB incidents reported for the Somers Point School District from 3/11/2023 to 4/18/2023 according to N. J. A. C. 6A:-7.1.

### **Adjournment**

Motion was made by Mrs. Brookbank, seconded by Dr. Myers to Adjourn the meeting at 7:48pm. All In Favor.

Respectfully Submitted,



Mary Conroy  
Business Administrator/Board Secretary