

November 20, 2023 (Monday, November 20, 2023)

Generated by Tina Loder on Tuesday, November 21, 2023

President Staci Endicott called the meeting to order at 5:07pm

Open Public Meetings Statement

Adequate notice of this meeting has been provided to two newspapers, posted on the bulletin board of City Hall and on the doors of the three schools as required in the Open Public Meeting Act, Chapter 231, P.L. 1975, and as amended by P.L. 2020, c.11.

Roll Call:

Members Present: Mrs. Stacie Brookbank, Mr. John Conover, Mr. Charles Haberkorn, Dr. Kathleen Dolton, Dr. Alice Myers (arrived at 5:40pm), Mr. Michael Sweeder, Mrs. Karen Tomasello, Mrs. Heather Samuelson, Vice President, Mrs. Staci Endicott, President

Members Absent: All Present

Others Present: Dr. Michelle CarneyRay-Yoder, Superintendent of Schools, Mrs. Mary Conroy, School Business Administrator/Board Secretary, Mrs. Amy Houck Elco, Attorney

Possible Executive Session

Motion was made to enter into executive session by Mrs. Samuelson, seconded by Dr. Dolton at 5:10pm. All in Favor

Recess to Executive Session for Personnel, attorney client communication, contracts, we will be in executive session for approximately 2 hours. Action may be taken.

Reconvene to Public Meeting at 7:04pm

Flag Salute was led by Mr. Haberkorn

Approval of Minutes

Motion was made by Mrs. Samuelson, seconded by Dr. Myers to approve item A. Motion was carried with a roll call vote of 9-0.

Minutes

Resolved that the following meeting minutes be approved as presented and available for release to the public upon request and according to policy:

Regular Meeting- 10/30/2023

Executive Meeting- 10/30/2023

Presentations

Superintendent's Presentation

Teachers of the Month

- Dawes Avenue
- Jordan Road

Students of the Month - Dawes Avenue

Kindergarten	1st grade	2nd grade	3rd grade
Samantha Jacobson	Jimena Pilar Cortes	Jocelyn Hernandez	Caleb McEntee

Students of the Month - Jordan Road

4th grade	5th grade	6th grade	7th grade	8th grade
Emma Farrell	Ania Hernandez	Naman Chopra	Rafael Chavez	Joel Vasquez

Data Presentation

[Somers Point Data 2023.pptx \(813 KB\)](#)

HIB Self-Assessment Presentation

[HIB Self Assessments 2022-2023.pdf \(122 KB\)](#)

Public Forum-Agenda Items Only

Action, Procedural: A. Open Meeting to Public/Guidelines for Public Forum

Recommended Action: PUBLIC PARTICIPATION GUIDELINES: Public participation at a board meeting is intended to allow individual members of the public the opportunity to address the board and administration and comment on issues of public concern. If you have a question pertaining to litigation, student or personnel items, please see the Superintendent after the meeting as the Board does not discuss these matters in public as they retain their rights to

privacy. Please be further advised, that the Board does not endorse, or intend to endorse, any statements made during public comment periods and the person submitting such statements is responsible for any statements made which may be found to be slanderous, defamatory, or in violation of the law. If you would like to make a comment, please come up to the microphone and provide your name and address. All comments must be directed to the Board President and made in a respectful manner. Public comment is limited to three minutes per person. At the end of the three minutes, you will be notified your time is up. You are not allowed to “give” your minutes to anyone else. We will now be open to public comment. Public comment is limited to thirty minutes. President Staci Endicott opened the meeting to the public at 7:38pm and closed the meeting to the public at 7:41pm.

- Dr. Cry- Stated that changes are on the agenda with eliminating and changing job descriptions and that any job that is created will be posted internal and external.
- Giannine DiSciascio- Thanked Dr. Cry for listing publicly the position that will be combining Curriculum Instruction with Special Education. The union wants to make sure that they have the opportunity to make sure that the right person is picked. The special Education department is in need of attention and support is needed in that area.

School and Community

Student and Community Affairs Committee Report

- Pre-School Planning
- Dawes Activities
- Mental Health Provider
- Stokes Trip
- Donation from a Board Member for Field trip transportation
- Multi-Cultural Night

Foundation for Education Liaison Report

- Mr. Sweeder was unable to attend due to Board of Education Meeting
- Thanked the Fun Run Participants

City Council Liaison Report

- Conflicted with the Board Meeting
- Congratulated Mr. Haberkorn with being elected to City Council

Finance/Operations

Finance Committee Report

- Dawes Flooring
- Systems 3000 Training New Payroll
- Fixed Asset Report
- Budget
- Personnel
- Tutoring Grant
- Field Trips
- Technology

Motion was made by Mrs. Samuelson, seconded by Dr. Dolton to approve items B-0. Motion was carried with a roll call vote of Items B-I, K-O (9-0) and Item J (8-0-1) (Mr. Conover abstention)

Transfer of Funds

Approve the Adjustments for the Budget as presented and made a part of these minutes:

C. Fixed Asset Report

To Approve the Fixed Asset Report as recommended by Michelle CarneyRay-Yoder, Ed.D., Supt. of Schools.

D. Payroll Training

Approve Systems 3000 to come into the district for two days November 16 and 21 for a total \$1500 to train Emily Echevarria, Payroll Specialist, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

E. Secretary Report/Cash Report

Approve the Report of the Secretary for the month ending -----, as presented, pursuant to N.J.A.C. 6A:23A-16.10(c)3 and that they certify that as of -----, after review of the Secretary's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The board further approves the Cash Report for the month of -----

F. Treasurer's Report

Approve the Report of the Treasurer for the month ending ----- as presented, pursuant to N.J.A.C. 6A:23A-16.10(c) and that they certify that as of -----, after review of the Treasurer's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

G. Contracts

Approve the following out of district contracts for the 2023-2024 school year:

Name of Contract		
------------------	--	--

Greater Egg Transportation-Route SP-A 23/24SY	\$22,200.00 9/6/2023-2/13/2024	
Greater Egg Transportation-Route SP-B 23/24SY	\$22,185.00 10/11/2023-3/4/2024	
Greater Egg Transportation-CMCSSD Route: OA (CM23J) 23/24SY	\$111,060.00 9/1/2023-6/30/2024	
Greater Egg Transportation-YALE Route: YL-E3 (CM23H) 23/24SY	90,000.00 9/1/2023-6/30/2024	
ACSSSD-Tuition Contract	\$40,500.00	Student ID# 15728628

H. Bills for Payment

Approve the Bills List as presented and made a part of these minutes totaling: \$1,827,270.26 (includes payroll)

[NOVEMBER 20, 2023 BILLS LIST.pdf \(536 KB\)](#)

I. Emergency Payroll Payment

Approve payment of emergency payroll services through Systems3000 for September and October, as a cost of \$10,250.00, as recommended by Michelle CarneyRay-Yoder, Ed.D., Supt. of Schools.

J. Use of Facilities

Approve the following use of facilities, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools

Organization	Dates	Location	Cost
Somers Point PTO	November 30 6-8pm	Dawes/Gym	School Support - Free
*Somers Point P.A.L.	Dec. 4-30, 2023 5-8pm	Jordan / Gym	Community Support - Free

K. Fund Raising Activity

Approve the following fundraising Activities as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools

Activity/Club	School	Fundraiser	Purpose
Safety Patrol	Jordan	Hot Cocoa Sales	Fund 6th grade STOKES TRIP
Safety Patrol	Jordan	Santa Paws Photos	Fund end of year Safety Patrol event
Student Council	Jordan	Holiday Dance-12/15	Fund Student Council Activities
Student Council	Jordan	Snowball Dance-1/12	Fund Student Council Activities
NJHS	Jordan	Special Someone Dance-2/16	Fund NJHS Events
Student Council	Jordan	Name That Jag	Fund End of Year Events and Six Flags NJASC Award Ceremony
Future Act	Jordan	Felt Mice Candy Gram	Beacon Animal Rescue

L. E-Rate

Approve On-Tech Consulting, Inc. to represent the District in connection with completion of our application for the E-Rate (Universal Service Fund) for Funding Year 2024-2025. In all phases of the application and reimbursement process for all services: telecommunications services, internet access, internal connections and basic maintenance of internal connections.

M. Resolution to Support City of Somers Point Grant for Safe Routes to School

Approve the Resolution that the City of Somers Point supports the grant application SRS-1-2024 Somers Point City- for the Safe Route to Schools Program.

[Resolution BOE - NJDOT SRTS Grant 2024 SP.doc \(32 KB\)](#)

[Safe Routes to School Location Map.pdf \(6,015 KB\)](#)

N. Purchase old technology

Approve William Straka and Michelle CarneyRay-Yoder to purchase their end-of-life technology district technology, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of School.

O. Pay Bills in between Board Meetings

Approve the School Business Administrator to process payments between Board Meetings for the remaining part of November and December 2023, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

Curriculum

Instruction Committee Report

- Data Review
- Professional Development
- Student Teachers
- Tutoring Grant
- Training
- Preschool Presentation
- Grades

Motion was made by Mr. Haberkorn, seconded by Dr. Myers to approve items B-K. Motion was carried with a roll call vote of 9-0.

B. Nursing Affiliation Agreement Rutgers

Approve the following Affiliation agreement between Somers Point and Rutgers University to allow Nursing students from Rutgers to complete their school nursing training at Somers Point, as recommended by Dr. Michelle CarneyRay-Yoder, Superintendent.

C. 2022-2023 HIB Self-Assessments

Approve 2022-2023 HIB Self-Assessment based upon Mr. Pugliese's Presentation, as recommended by Dr. Michelle CarneyRay-Yoder, Superintendent.

D. Out of District Professional Development

Approve the following Out of District Professional Development for the 2022-2023 school year:

Name	Program	Date(s)	Location	Fee
Laura Venello	I&RS PD	12/6/23	Stockton ETTC	\$188.00
Amy Horan-Smith	I&RS PD	12/6/23	Stockton ETTC	\$188.00
Jackie Wootton	I&RS PD	12/6/23	Stockton ETTC	\$188.00
Melanie Wagner	I&RS PD	12/6/23	Stockton ETTC	\$188.00

E. Field Trips

Approve the Following Field Trips as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools

Teacher	School/Grade	Destination	Cost	Reason	Date
Devin Kallen	Jordan / Student Council	Six Flags / Jackson, NJ	\$1,350.00	NJASC	May 29, 2024
Josh Tostevin	Jordan / 4-8	Dawes Avenue	Transportation (TBD)	Winter Band Concert	December 7, 2023
Darcy Drutz	Jordan / Grade 8	Winner's choice of Fitzpatrick's, Romano's or Michelli's	\$110.00	Reward Top 5 student Fundraisers	December 12, 2023
Trusty/Notos	Self-Contained Classes	Walking Trip to 5 Below	-0-	Life Skills	Dec 18, 2023 (RD 12/19/23)
Trusty/Notos	Self-Contained Classes	Walking Trip to Santori's & Dollar General	-0-	Life Skills	Nov. 20, 2023 (RD 11/21/23)

F. After School Professional Development Presenter

Approve Carolyn Corbi to provide after-school professional development to staff over the course of the year as recommended by Dr. Michelle CarneyRay-Yoder, Superintendent.

Date	Topic
11/14/2023	ACEs for Students pt. 1
1/9/2024	ACEs for Students pt. 2
2/13/2024	ACEs for Students pt. 3
3/21/2024	Using Circle Spaces for Students pt. 1
4/9/2024	Using Circle Spaces for Students pt. 2
5/14/2024	Using Circle Spaces for Students pt. 3

G. In-House Professional Development

Approve the following teachers to attend 2 half day, virtual training session on Classroom Gold Assessment as recommended by Michelle CarneyRay-Yoder, Superintendent.

Teacher	Date
Nicole Stanewich	12/5 (am) 1/11/24 (pm)
Anika Feher	12/5 (am) 1/11/24 (pm)
Paige Schaffer	12/5 (pm) 1/11/24 (am)
Jennie Lick	12/5 (pm) 1/11/24 (am)
Isabella Salerno	12/5 (am) 1/11/24 (am)

H. Winter Sports Schedules

Approve the 2023-2024 Boys' and Girls' Basketball Game Schedules, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

[Boys Basketball 2024.pdf \(42 KB\)](#)[Girls Basketball 2024.pdf \(43 KB\)](#)

I. Student Teaching

Approve the following students teaching positions for the Spring 2024 and Fall 2024 semesters (pending completion of all District required paperwork) as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools:

Student Teaching		University
Name Angela Robbins		Drexel
Cooperating Teacher/School	Christine Quinn	
Grade	6th	
Dates	January 8 - March 22, 204 (15 hours)	
Name Nicolette Roman		Rutgers
Cooperating Teacher/School	1/2 semester JRS with Margo Moses 1/2 semester DAS with Kristen Boyle	
Grades	PK-8	
Dates	January 16 - May 8, 2024 (52 hours)	
Name: Emily Mora		Stockton
Cooperating Teacher/School	Tracy Esposito/ DAS	
Grade	First	

Dates	January 16 - May 3, 2024 (100 Hour) September, 2024 - December 3, 2024 (Student Teaching)	
Name: Samantha Morella		Stockton
Cooperating Teacher/School	Donna Strandwitz/DAS	
Grade	PK	
Dates	January 16 - May 3, 2024 (100 Hour) September, 2024 - December 3, 2024 (Student Teaching)	

J. Classroom Gold Training

Approve Teaching Strategies Gold to complete two full day professional development sessions for Kindergarten Team and New PK teacher, grant funded at a cost of \$6990.00 as recommended by Dr. Michelle CarneyRay-Yoder, Superintendent.

K. PEA Annual Plan 2024-2025

Approve the Division of Early Childhood Services Annual Preschool Operational Plan Update Developed by Dr. Laura Venello, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools

[PEA Operational Plan 24-25](#)

Personnel

Motion was made by Mrs. Samuelson, seconded by Dr. Myers to approve items A-H.

Final Resolution: Items A-H (9-0)

Items A-H Yes: Mrs. Stacie Brookbank, Mr. John Conover, Mr. Charles Haberkorn, Dr. Kathleen Dolton, Dr. Alice Myers, Mr. Michael Sweeder, Mrs. Karen Tomasello, Mrs. Heather Samuelson, Vice President, Mrs. Staci Endicott, President

A. Reduction in force elimination of job description/ elimination of position

Approve the reduction in force elimination of job description/ elimination of position, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools:

Network Administrator

Principal/ Supervisor of Pupil Personnel Services

Director/ Supervisor of Special Education

Director of Curriculum and Special Projects

[ELIMINATE Network Administrator Job Description - 11-08.docx - Google Docs.pdf \(98 KB\)](#)

[ELIMINATE Principal Supervisor of Pupil Personnel Services - April 2021 - Google Docs.pdf \(150 KB\)](#)

[ELIMINATE Director of Curriculum and Special Projects rev February 2021 - Google Docs.pdf \(177 KB\)](#)

[ELIMINATE Director-Supervisor of Special Ed.docx - Google Docs.pdf \(101 KB\)](#)

B. Creation of new job description/ creation of positions.

Approve the creation of new job descriptions/ creation of positions., as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools:

Technology Coordinator

Director of Student Services

[NEW Technology Coordinator Job Description October 2023.docx - Google Docs.pdf \(84 KB\)](#)

[NEW Director of Student Services October 2023.pdf \(158 KB\)](#)

C. Non-renewal

To eliminate the position of Director of Curriculum and Special Projects and non-renew/ terminate the employment of Michelle Kaas as a reduction in force based on reasons of economy, efficiency, organization, or other good cause effective January 20, 2024. as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

D. Non-renewal

To eliminate the stipend position of Director of Special Education and non-renew/ terminate the employment stipend for the Director of Special Education for Laura Venello as a reduction in force of the stipend position based on reasons of economy, efficiency, organizational or other good cause effective January 20, 2024, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

E. Title Change/Appointment

To change Dr. Laura Venello's job title from Principal/ Supervisor of Pupil Personnel Services and stipend position of Director of Special Education to Principal of the Dawes Avenue Elementary School effective date of January 20, 2024, due to the elimination of the position of Director of Special Education and Principal/ Supervisor of Pupil Personnel Services, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

F. Salary Correction

Approve the corrected salary for John Gecewicz as the HEAD Coach, Girls' Basketball at a salary of \$5830.00 as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools

G. After School Club Pilot: ARTEMIS

Approve the following stipends for the following club listed below as recommended by the Superintendent of Schools, Michelle CarneyRay-Yoder, Ed.D.

Club	Staff Member	Cost
ARTEMIS	Deanna Haas	3 hrs per month December to June Not to Exceed \$950.00

H. FMLA / NJFLA Leave / Leave of Absence

Approve the following employees for FMLA/NJFLA as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

Employee ID	FMLA/NJFLA	Dates
4305	Leave of Absence	1/2/2024 - 4/12/2024 (approx)

Policy

A. Policy Committee Meeting

- Many new policies to look over

Motion was made by Mrs. Samuelson, seconded by Mr.Haberkorn to approve item A. Motion carried with a roll call vote of 9-0.

B. First Reading

Approve for First Reading the attached District Policies, as per the recommendation of the Supt. of Schools Michelle CarneyRay-Yoder, Ed.D.

P7510 Use of Facilities

P 1524 School Leadership Councils (Abolished)

P & R 1642.01 Sick Leave (New)

P 2270 Religion in the Schools (Revised)

P & R 2419 School Threat Assessment Teams (M) (New)

P 3161 Examination for Cause (Revised)

P & R 3212 Attendance (M) (Revised)

P 3324 Right of Privacy (Revised)

P & R 3432 Sick Leave (Abolished)

P 4161 Examination for Cause (Revised)

P & R 4212 Attendance (M) (Revised)

P 4324 Right of Privacy (Revised)

P & R 4432 Sick Leave (Abolished)

P & R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)

P & R 5116 Education of Homeless Children and Youths (Revised)

P & R 5460.02 Bridge Year Pilot Program (M) (Abolished)

P 6361 Relations With Vendors for Abbott Districts (Abolished)

P 8500 Food Services (M) (Revised)

- P 8540 School Nutrition Programs (M) (Abolished)
- P 8550 Meal Charges/Outstanding Food Service Bill (M) (Abolished)

[7510 - USE OF SCHOOL FACILITIES.pdf \(177 KB\)](#)[P1642.01 Sick Leave \(New\).pdf \(301 KB\)](#)[P 2270 Religion in School \(Rev\).pdf \(321 KB\)](#)[P 2419 School Threat Assmt Teams \(M\)\(New\).pdf \(335 KB\)](#)[P 3161 Examination for Cause \(Rev\).pdf \(494 KB\)](#)[P 3212 Attendance \(M\) \(Rev\).pdf \(317 KB\)](#)[P 3324 Right of Privacy \(Rev\).pdf \(338 KB\)](#)[P 4161 Examination for Cause \(Rev\).pdf \(493 KB\)](#)[P 4212 Attendance \(M\) Rev\).pdf \(316 KB\)](#)[P 4324 Right of Privacy \(Rev\).pdf \(338 KB\)](#)[P 5111 Elig of Resident NonResident Students \(M\) \(Rev\).pdf \(373 KB\)](#)[P 8550 Meal Charges Outstanding Food Serv Bill \(M\)\(Abolished\).pdf \(148 KB\)](#)[P 8540 School Nutrition \(M\)\(Abolished\).pdf \(1.382 KB\)](#)[P 8500 Food Services \(M\) Rev.docx - Google Docs.pdf \(371 KB\)](#)[P 5460.02 Bridge Year Pilot Prog \(M\)\(Abolished\).pdf \(2.005 KB\)](#)[P 5116 Education of Homeless Children & Youths \(Rev\).pdf \(332 KB\)](#)

P & R 3212

P & R 2419 Sc

P 2270 11Pi **Public Forum**

Open Meeting to the Public/Guidelines for Public Forum

President Staci Endicott opened the meeting to the public at 7:50pm and read the following notice: Public participation will be in accordance with District Policy #0167. Public participation will include, but not be limited to the following rules: a participant of the public will present his/her name, place of residence, and group affiliation if appropriate. Each participant will be limited to three (3) minutes per statement and the overall duration of the public comments shall not exceed 30 minutes.

- No Comment

Closed Public Comment at 7:51pm

Board General Information - For Information Only

A. Board Calendar

B. NJSBA Upcoming Events

Administrative Monthly Reports - For Information Only

Action May Be Taken After Executive Session

Motion was made by Mrs. Samuelson, seconded by Mrs. Brookbank to approve item A. Motion was carried with a roll call vote of 9-0.

A. Acknowledge HIB Incidents

To acknowledge there were 1 HIB incidents reported for the Somers Point School District from 10/30/23 to 11/16/23 in accordance with N.J.A.C.6A:16-7.1.

B. Affirm HIB Incidents

To affirm there were 1 HIB incidents reported for the Somers Point School District from 09/06/2023 to 10/26/2023 according to N. J. A. C. 6A:-7.1.

Board Forum

- No Comments

Adjournment

Motion to Adjourn the meeting was made by Mrs. Samuelson, seconded Mr. Haberkorn at 7:53pm. All in favor.

Respectfully Submitted,

Mary Conroy
Business Administrator/Board Secretary