

**February 15, 2024 (Thursday, February 15, 2024)**

*Generated by Tina Loder on Wednesday, February 21, 2024*

President Staci Endicott called the meeting to order at 5:30pm.

### Open Public Meetings Statement

Adequate notice of this meeting has been provided to two newspapers, posted on the bulletin board of City Hall and on the doors of the three schools as required in the Open Public Meeting Act, Chapter 231, P.L. 1975, and as amended by P.L. 2020, c.11.

### Roll Call:

Members Present: John Conover, Dr. Kathleen Dolton, Judson Moore, Dr. Alice Myers, Nicholas Wagner, Heather Samuelson, Vice President, Staci Endicott, President

Members Absent: Karen Tomasello

Others Present: Christopher Kobik, Interim Superintendent of Schools, Mrs. Mary Conroy, School Business Administrator/Board Secretary, Mrs. Amy Houck Elco, Attorney

### **Possible Executive Session**

Recess to Executive Session for Personnel, attorney client communication, we will be in executive session for approximately 90 minutes. Action may be taken.

Reconvene to Public Meeting at 7:01pm

Flag Salute was led Mrs. Endicott

### **Approval of Minutes**

Motion was made by Mrs. Samuelson, seconded by Dr. Myers to approve item A. Motion was carried with a Roll Call Vote of 7-0

**A. Minutes**

Resolved that the following meeting minutes be approved as presented and available for release to the public upon request and according to policy:

Regular Meeting: 1/18/2024

Executive Meeting: 1/18/2024

**Presentations**

City Committee Resolution - Charles Haberkorn and Janice Johnston  
Somers Point School District Board of Education Resolution to recognize the service of Board Members, presented by Cm. Charles Haberkorn and Cm. Janice Johnston as recommended by Interim Superintendent, Christopher Kobik

**Superintendent's Presentation**

*Teachers of the Month*

- Dawes Avenue Mrs. Leslie Rutkowski
- Jordan Road: Mrs. Jackie Armstrong

*Students of the Month - Dawes Avenue*

Kindergarten	1st Grade	2nd Grade	3rd Grade
Nora Broomell	Bryce Harper	John Joseph Ajay	Isabella Hawk

*Students of the Month - Jordan Road*

4th grade	5th grade	6th grade	7th grade	8th grade
Jacob DeGrassi	Arianna Kelly	Peyton Gandy	Marcus Gordy	Rosmeli Figuereo

**Public Forum-Agenda Items Only**

**Open Meeting to Public/Guidelines for Public Forum**

**PUBLIC PARTICIPATION GUIDELINES:** Public participation at a board meeting is intended to allow individual members of the public the opportunity to address the board and administration and comment on issues of public concern. If you have a question pertaining to

litigation, student or personnel items, please see the Superintendent after the meeting as the Board does not discuss these matters in public as they retain their rights to privacy. Please be further advised, that the Board does not endorse, or intend to endorse, any statements made during public comment periods and the person submitting such statements is responsible for any statements made which may be found to be slanderous, defamatory, or in violation of the law. If you would like to make a comment, please come up to the microphone and provide your name and address. All comments must be directed to the Board President and made in a respectful manner. Public comment is limited to three minutes per person. At the end of the three minutes, you will be notified your time is up. You are not allowed to “give” your minutes to anyone else. We will now be open to public comment. Public comment is limited to thirty minutes. President Staci Endicott opened the meeting to the public at 7:24pm and closed the meeting to the public at 7:26pm.

#### **School and Community**

##### Correspondence

#### **Student and Community Affairs Committee Report**

- Jordan Road School
- HIB update
- Dawes Avenue School
- New York Avenue
- Safety and Security
- Field trips, professional development, fundraisers, events
- YMCA
- Hardship Request

#### **Foundation for Education Liaison Report**

- Nice to meet with group
- want to support staff
- Somers Point Brewery event in April

#### **Finance Committee Report**

- Dawes and Jordan Gym Floor

- Box Truck and Van
- IAQ and SIPMP
- 24/25 Budget
- Business Office update
- Camden County Educational Service
- NYA Cornice
- Personnel
- JIF
- Brett DiNovi

### City Council Liaison Report

- Mr. Haberkorn and Ms. Johnson school board recognition month
- Discussed ideas for New York Avenue

### Finance/Operations

Motion was made by Dr. Myers, seconded by Mrs. Samuelson to approve items B-U. Motion was carried with a roll call vote of Items B-Q (7-0) and Item R (6-1) (Mrs. Samuelson voting no on item R)

#### A. Transfer of Funds

Approve the Adjustments for the Budget as presented and made a part of these minutes:  
[Nov23 Transfers.pdf \(1,204 KB\)](#)[Dec23 transfers.pdf \(1,210 KB\)](#)

#### B. Secretary Report/Cash Report

Approve the Report of the Secretary for the month ending -----, as presented, pursuant to N.J.A.C. 6A:23A-16.10(c)3 and that they certify that as of -----, after review of the Secretary's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The board further approves the Cash Report for the month of -----

[Nov23 BSR.pdf \(11,172 KB\)](#)[Dec23 BSR.pdf \(11,185 KB\)](#)[Nov23 Cash report.pdf \(370 KB\)](#)[Dec23 Cash rep.pdf \(372 KB\)](#)

**C. Treasurer's Report**

Approve the Report of the Treasurer for the month ending ----- as presented, pursuant to N.J.A.C. 6A:23A-16.10(c) and that they certify that as of -----, after review of the Treasurer's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

[Nov23 Treasurer.pdf \(507 KB\)](#)[Dec23 Treasurer.pdf \(495 KB\)](#)

**D. Bills for Payment**

Approve the Bills List as presented and made a part of these minutes totaling \$1,325,159.82.

[FEBRUARY 15, 2024 BILLS LIST.pdf \(502 KB\)](#)

**E. Contracts**

Approve the following out of district tuition contracts for the 2023-2024 school year:

ame of Contract		
Greater Egg Harbor Transportation Route SP-LSMS	\$17,821.00	12/14/2023-6/30/2024
Greater Egg Harbor Transportation Route CM23Y	\$17,760.00	80 days

**F. Business Office Consultant**

Approve Professional Consultation Services Agreement with Mark Leung for guidance, support and service in the Business Office retroactive to February 12, 2024

[Independent Contractor Agreement.pdf \(82 KB\)](#)

**G. Use of Facilities**

Dawes Avenue Gym for PTO Glow Dance March 28th, 2024.  
 Dawes Avenue Library for PTO Book Fair March 15th-22nd, 2024.  
 Dawes Avenue Library for PTO Book Fair Parent Night March 19th,2024.

**H. Fund Raising Activity**

Approve the following fundraising Activities as recommended by Christopher Kobik, Interim Superintendent of Schools.

Activity/Club	School	Fundraiser	Purpose
8th Grade Color Run	Jordan	Students will obtain sponsors for cross country run	cost of 8th Grade BBQ, OC Trip and End of Year Activities
Stokes	Jordan	Selling Stokes groups pictures and cabin pictures to parents for \$10 each.	Pay for field trip

**I. Donations**

Approve the following donation as recommended by Christopher Kobik, Interim Superintendent of Schools.

Great Bay donation of Spin Bikes for Zen Den	11 Spin Bikes
Pet Smart donation for Future Act Club	Supplies for winners for Pet Contest

**J. McKinney Vento Contracts - Tuition Contract and Transportation Contract from Egg Harbor Township School District**

Approve a tuition contract with Egg Harbor Township School District from October 30, 2023 to June 30, 2024 for student local ID #: 998606 144 days @108.84/diem and transportation contract totalling \$2,505.60 for student Id # 998606 from October 30,2023 to June 30, 2024 according to McKinney Vento requirements.

**K. Learning Disability Consultant**

Approve Karen Noble, M.Ed., LDT/C Learning Disability Consultant at the following rates:

Description	Amount
Learning Evaluations	\$950.00

Meeting Attendance	\$100.00
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#### L. Speech and Language Evaluation

Approve Melissa Phillips, MA, CCC-SLP for Speech and Language Evaluation at the following rates:

Description	Amount
Evaluation	\$950.00
Travel Fee	\$35.00/per 30 minutes
Additional Attendance or Consultation	\$100.00/per hour
Additional fee if required/requested fingerprint archival	\$29.75

#### M. Capehart Scatchard Services

Approve Retroactive final payments from July \$1250 and Dec \$612 for Labor Counsel - Capehart Scatchard for Negation Services that were completed in the 2023/2024, as recommended by Christopher Kobik, Interim Superintendent of schools

#### N. Dawes Ave and Jordan Road Gym Floors

Approve of the Jordan Road School and the Dawes Ave School Gym Floors to be sanded and refinished. Quotes are attached and this would be done during the summer months as recommended by Interim Superintendent, Mr. Christopher Kobik

[Dawes Gym Floor.pdf \(342 KB\)](#)[JR Gym Floor.pdf \(342 KB\)](#)

#### O. IAQ and SIPMP MANUALS

Approve the Indoor Air Quality and School Integrated Pest Management Program that had been revised for the school year but not posted on agenda as recommended by Mr. Kobik, Interim Superintendent

[IAQ Manual.pdf \(415 KB\)](#)[SIPMP.pdf \(706 KB\)](#)

#### P. Join Camden County Co Op

Approve joining the Camden County CO-OP. Currently we will be using TTI Environmental and they are a part of CC COOP. There is no cost to the district.

**Q. Monthly Bills List Review Process**

Approve the process of reviewing the monthly bills by the board at the Central Office as arranged by the School Business Administrator

**R. JIF Safety Incentive Program Win**

Accept the JIF Safety Program award of \$2500 as recommended by Mr. Kobik, Interim Superintendent

[JIF WIN.pdf \(94 KB\)](#)[JIF WIN3.pdf \(193 KB\)](#)

**S. Brett DiNovi Clinical Associate (Aid)**

Approve adding a DiNovi Clinical Associate at a cost of \$57.50/hour as recommended by Mr. C. Kobik

**T. ARP Mental Health Salary**

Approve recharacterizing School Counselor Nicole White's salary into ARP Mental Health Acct # 20 491 200 100

**U. Stipend (pro-rated) for Behavioral Para-Educators**

Approve a Prorated \$4,000 stipend for Behavioral Paraeducator for Dana Loefflad, Gianna Cottone, Starr Daleandro and Dashawn Hendricks per contract agreement and as recommended by Mr. Kobik, Interim Superintendent

**Curriculum**



## Instruction Committee Report

- 7th grade ELA
- Preschool Registration Dates
- Local Foods for Schools
- Updated Assessment Center
- Professional Development
- ESSA
- NJSLA Testing
- DiNovi Support
- Behavior Educators

Motion was made by Mrs. Samuelson, seconded by Mr. Moore to approve items B-G. Motion was carried with a roll call vote of 7-0.

### In-District Professional Development

Approve Go Teach Consultants, LLC Dr. Tienken to present "Enhancing Classroom Instruction with Artificial Intelligence PK-8" on February 21st to staff as recommended by Interim Superintendent Christopher Kobik.

Approve Go Teach Consultants, LLC Dr. Tienken to present "Enhancing Classroom Instruction with Artificial Intelligence PK-8" on February 21st to staff as recommended by Interim Superintendent Christopher Kobik.

### C. Out of District Professional Development

Approve the following Out of District Professional Development for the 2023-2024 school year:

	Name	Program	Date(s)	Location	Fee
1	Tiffany Unsworth	AtlantiCare Healthy Schools	Mar 11, 2024	Brigantine Comm. School	-0-
2					
3					
4					
5					

### D. School Activities

Approve the Following school activity as recommended by Christopher Kobik, Interim Superintendent of Schools.

NJHS Sweetheart School Dance Jordan Road School	February 23, 2024

### E. Field Trips

Approve the Following Field Trips as recommended by Christopher Kobik, Interim Superintendent of Schools

Teacher	School/Grade	Students	Adults	Destination	Cost	Reason	Date
Rowe/Albrecht	Think Team	14	2	Mainland High School		Think Team Competition	2/24/2024
Kallen/Unsworth	Leadership Exchange	25-30	3	Johnstone School, Vineland	\$567.97	Student Leadership	March 20, 2024
Taylor, McGloin, Coan, McKeon	2nd Grade Dawes	66	5	William Morrow Beach(Big Dig)	\$0	Archeological Dig: End of Unit Hands on Learning	1 day during week of March 18th

### F. Assemblies

Approve the Following school activity as recommended by Christopher Kobik, Interim Superintendent of Schools.

ACUA Recycling Assembly	TBA

### Home Instruction

Approve homebound instruction for the following students, as recommended by Mr. Christopher Kobik, Interim Superintendent of Schools.

Student Id# 15951497	10 Hours a week for 4-6 weeks
Student Id# 16241242	10 Hours a week until further notice
Student ID# 15322506	5 hours a week until further notice
Student ID#15916729	5 hours a week for 2 weeks
*Student ID#7293428793	5 hours a week total 15 hours

**Personnel**

Motion was made by Mrs. Samuelson, seconded by Dr. Dolton to approve items B-I.  
Final Resolution: Items B-I (7-0)

Items B-I YES: John Conover, Dr. Kathleen Dolton, Judson Moore, Dr. Alice Myers, Nicholas Wagner, Heather Samuelson, Vice-President, Staci Endicott, President

**Negotiations Committee Report**

- No Report

**B. Resignations**

Approve the resignations of the following staff recommended by Christopher Kobik, Superintendent of Schools:

Name	Position	School	Effective Date -Last Day in District
Benito Aceves-Anaya	Custodian	District	March 1, 2024
Austin Dean	Perm Sub	Jordan	February 9, 2024

**C. Retirements**

Approve the following retirements as recommended by Christopher Kobik, Interim Superintendent of Schools.

Name	Position	School	Effective Date of Retirement	Last Day in District
Margie Smock	5th GR Teacher	Jordan Road	April 1, 2024	April 1, 2024

D. New Hires

Approve the following new hires pending completion of all required paperwork, as recommended by the Interim Superintendent of Schools, Christopher Kobik

<b>Name</b>	<b>Position / Location</b>	<b>Salary / Step</b>	<b>Effective Dates</b>
Alicia Massaro	Grade 2 Long Term Sub / Dawes	\$165/daily	TBD --Effective upon completion of hiring paperwork
Alicia Massaro	Daily Rate Substitute	\$135/daily	Effective upon completion of hiring paperwork
John Gecewicz	Daily Rate Substitute	\$130/daily, not to exceed 4 days per week	Feb 16, 2024
Nicole Delucca	Daily Rate Substitute	\$130/daily, not to exceed 4 days per week	Effective upon completion of hiring paperwork
Somers, Brandon	F/T Custodian/replace Aceves	\$42,411	3/1/24

E. Permanent Building Substitutes

Approve the following people to be Permanent Building Substitutes pending completion of all required paperwork, at a salary of \$30,000.00 with single benefits, as recommended by the Interim Superintendent of Schools, Christopher Kobik

<b>Name</b>	<b>Location</b>
Brian Wright	Dawes
Devon Osler	Jordan

F. Stipends/Clubs/Activities

Casey Edge	Jordan Road AIM Mentor	Replacing Margie Smock * Split \$1000 Stipend
Mason Henry	Dawes Ave. AIM Mentor	\$500 Stipend
Chris Reinhold	Dawes Ave. AIM Mentor	\$500 Stipend
Anna Swift	Dawes Ave. AIM Mentor	\$500 Stipend

**G. Provisional Teacher Mentor**

Approve Emily Ford as the Mentor Teacher for Kassidy Coan in alignment with the NJ Provisional Teacher Mentor Teacher Requirement. No cost to district. As recommended by the Interim Superintendent Christopher Kobik.

**H.** Approve 5 hours p/week in accordance with Article XI item D of negotiated contract  
Approve Jackie Wooton for five hours per week as recommended by Superintendent Christopher Kobik

**I. Approve criteria for the evaluation of the Business Administrator**

Approve criteria for the evaluation of the business administrator as recommended by Christopher Kobik, Interim Superintendent

**HIB**

Motion was made by Mrs. Samuelson, seconded by Dr. Myers to approve items A-B. Motion was carried with a roll call vote of 7-0

**A. Acknowledge HIB Incidents**

To acknowledge there were --- HIB incidents reported for the Somers Point School District from \_\_\_\_\_ to \_\_\_\_\_ in accordance with N.J.A.C.6A:16-7.1.

**B. Affirm HIB Incidents**

To affirm there were 2 HIB incidents reported for the Somers Point School District from 11/17/23 to 1/17/24 according to N. J. A. C. 6A:-7.1.

## **Policy**

### **Policy Committee Report**

- No Report

Motion was made by Mrs. Samuelson, seconded by Dr. Myers to approve Item B. Motion was carried with a roll call vote of 7-0

### **B. Second Reading**

Approve second reading of the following policy(ies) listed below as recommended by Christopher Kobik, Interim Superintendent of schools

## **Public Forum**

### **Open Meeting to the Public/Guidelines for Public Forum**

President Staci Endicott opened the meeting to the public at 7:37pm and read the following notice: Public participation will be in accordance with District Policy #0167. Public participation will include, but not be limited to the following rules: a participant of the public will present his/her name, place of residence, and group affiliation if appropriate. Each participant will be limited to three (3) minutes per statement and the overall duration of the public comments shall not exceed 30 minutes.

- Theresa Dougherty- Thanked everyone for their help and support with the 7th grade issues. Thanked the Board for the Superintendent Search Survey. She asked about the open board seat. She also stated that she has been in touch with Mr. Pugliese about the issues at Jordan and wants the school safety team and the PTO to work together.

Public comment closed at 7:39pm

## **Board Forum**

Mrs. Samuelson- Thanked everyone at Dawes Avenue on their achievement of coming out of monitoring status.

Dr. Dolton-Thanked Petsmart and Greate Bay C.C. for their donations.

Mr. Conover- Acknowledged the retirement of Mrs. Margie Smock on her 33 years with the district.

Mrs. Endicott-Wished Mrs. Smock the best. She also mentioned the letter that was written to the Board and how many children she has taught during her time in the district.

**Board General Information - For Information Only**

A. Board Calendar

B. NJSBA Upcoming Events

**Administrative Monthly Reports - For Information Only**

A. Enrollment Report as of 2/15/2024 is 738

B. Jordan Road Principal Report

C. Dawes Avenue Principal Report

D. Director of Student Support Services

**Board Candidate Interviews**

A. Interview 1

B. Interview 2

**Executive Session**

Motion was made by Dr. Myers, seconded by Mr. Moore to enter into Executive session at 8:01pm. All in Favor (Mrs. Samuelson left Executive at 8:42pm)

Reconvene to Public Meeting at 8:42pm

**Open Seat Appointment**

Motion was made by Dr. Myers, seconded by Mr. Moore to approve item A. Motion was carried with a roll call vote of 6-0

**A. Fill Open Board Seat**

Approve (Successful Candidate) to fill an open seat until December of 2024. (Swearing in)

- Mrs. Joyce Klemic

**Adjournment**

Motion to Adjourn the meeting was made by Dr. Myers, seconded by Mr. Moore at 8:52pm. All in Favor

Respectfully Submitted,

Mary Conroy  
Business Administrator/Board Secretary