

Special Meeting (Thursday, December 21, 2023)

Generated by Tina Loder on Friday, December 22, 2023

President Staci Endicott called the meeting to order at 4:02pm

Open Public Meetings Statement

Adequate notice of this meeting has been provided to two newspapers, posted on the bulletin board of City Hall and on the doors of the three schools as required in the Open Public Meeting Act, Chapter 231, P.L. 1975, and as amended by P.L. 2020, c.11.

Flag Salute was led by Mrs. Endicott

Roll Call:

Members Present: Mrs. Stacie Brookbank, Mr. John Conover, Mr. Charles Haberkorn, Mr. Michael Sweeder, Mrs. Karen Tomasello, Mrs. Heather Samuelson, Vice President , Mrs. Staci Endicott, President

Members Absent: Dr. Kathleen Dolton, Dr. Alice Myers

Other Present: Dr. Michelle CarneyRay-Yoder, Superintendent of Schools, Mrs. Mary Conroy, School Business Administrator/Board Secretary, Mrs. Amy Houck Elco, Attorney

Public Comment

This Somers Point Board of Education Special Meeting is being held **REMOTE/VIRTUAL**. Public comment will be available by dialing **609-927-1032**, during the designated parts of the meeting. Please do not leave a message.

PUBLIC PARTICIPATION GUIDELINES:

Public participation at a board meeting is intended to allow individual members of the public the opportunity to address the board and administration and comment on issues of public concern.

If you have a question pertaining to litigation, student or personnel items, please see the Superintendent after the meeting as the Board does not discuss these matters in public as they retain their rights to privacy.

Please be further advised, that the Board does not endorse, or intend to endorse, any statements made during public comment periods and the person submitting such statements is responsible for any statements made which may be found to be slanderous, defamatory, or in violation of the law.

If you would like to make a comment, please come up to the microphone and provide your name and address. All comments must be directed to the Board President and made in a respectful manner. Public comment is limited to three minutes per person. At the end of the three minutes, you will be notified your time is up. You are not allowed to "give" your minutes to anyone else. We will now be open to public comment. Public comment is limited to thirty minutes.

President Staci Endicott opened the meeting to the public at 4:05pm and closed the meeting to the public at 4:08pm.

- No Comments

Finance

Motion was made by Mrs. Samuelson, seconded by Mrs. Brookbank to approve items A-C.
Motion was carried with a roll call vote of 7-0

A. QSAC Self-Assessment

Approve the QSAC Self-assessment due on December 15, 2023, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

B. 24/25 Budget Timeline

To approve the Budget Calendar 24/25. Was discussed in November Finance Meeting
[timeline.pdf \(218 KB\)](#)

C. Fund Balance

Approve the deposit of \$300,000 into Capital Reserve Retroactive to June 30, 2023

Personnel

Motion was made by Mrs. Samuelson, seconded by Mr. Haberkorn to approve item A

Final Resolution Item A (7-0)

Item A Yes: Mrs. Stacie Brookbank, Mr. John Conover, Mr. Charles Haberkorn, Mr. Michael Sweeder, Mrs. Karen Tomasello, Mrs. Heather Samuelson, Vice President , Mrs. Staci Endicott, President

A. Approve Mr. Christopher Kobik 2023/2024 Interim Superintendent Contract

Approve the appointment of employment and salary for the 2023/2024 school year effective January 1, 2024, through July 30, 2024, as approved by the county office of education and recommended by Michelle CarneyRay-Yoder, Ed. D, Superintendent of Schools

Motion was made by Mrs. Samuelson, seconded by Mr. Haberkorn to approve item B-1

Final Resolution Item B-1 (6-0-1)

Item B-1 Yes: Mrs. Stacie Brookbank, Mr. John Conover, Mr. Charles Haberkorn, Mr. Michael Sweeder, Mrs. Karen Tomasello, Mrs. Staci Endicott, President

Abstention: Mrs. Heather Samuelson, Vice President

Motion was made by Mrs. Samuelson, seconded by Mrs. Brookbank to approve item B-2

Final Resolution Item B-2 (6-0-1)

Item B-2 Yes: Mrs. Stacie Brookbank, Mr. John Conover, Mr. Charles Haberkorn, Mr. Michael Sweeder, Mrs. Karen Tomasello, Mrs. Staci Endicott, President

Abstention: Mrs. Heather Samuelson, Vice President

Motion was made by Mrs. Samuelson, seconded by Mrs. Brookbank to approve item B-3

Final Resolution Item B-3 (6-0-1)

Item B-3 Yes: Mrs. Stacie Brookbank, Mr. John Conover, Mr. Charles Haberkorn, Mr. Michael Sweeder, Mrs. Karen Tomasello, Mrs. Staci Endicott, President

Abstention: Mrs. Heather Samuelson, Vice President

Motion was made by Mrs. Samuelson, seconded by Mrs. Brookbank to approve item B-4

Final Resolution Item B-4 (7-0)

Item B-4 Yes: Mrs. Stacie Brookbank, Mr. John Conover, Mr. Charles Haberkorn, Mr. Michael Sweeder, Mrs. Karen Tomasello, Mrs. Heather Samuelson, Vice President , Mrs. Staci Endicott, President

B. New Hires

Approve the following new hires pending completion of all proper documentation, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools

Name	Position	Location	Salary	Hours
1. Frank Bilotta	IT Coordinator	District	\$89,000 (prorated)	12 mos./Full time
2. Laura Venello	Director of Student Services	District	\$127,250 (prorated)	12 mos./ Full time
3. Melanie Wagner	Elementary Principal	Dawes	\$115,134 (prorated)	12 mos./ Full time
4. Amanda Winslow	Acting Assistant Principal	District	\$69,288 (prorated)	10 months/ Full time

Motion was by Mrs. Samuelson, seconded by Mrs. Brookbank to approve item C
Final Resolution Item C (7-0)

Item C Yes: Mrs. Stacie Brookbank, Mr. John Conover, Mr. Charles Haberkorn, Mr. Michael Sweeder, Mrs. Karen Tomasello, Mrs. Heather Samuelson, Vice President , Mrs. Staci Endicott, President

C. Business Office Support

Approve reconciliation support for the Business Office by Jeanine DeOre at a rate of \$75.00 not to exceed 20 hours, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools

Motion was made by Mrs. Samuelson, seconded by Mrs. Brookbank to approve items D and E
Final Resolution Items D and E (7-0)

Items D and E Yes: Mrs. Stacie Brookbank, Mr. John Conover, Mr. Charles Haberkorn, Mr. Michael Sweeder, Mrs. Karen Tomasello, Mrs. Heather Samuelson, Vice President , Mrs. Staci Endicott, President

D. IT Transition Support

Approve William Straka to provide transition IT support to the District at a rate of \$100 per hour not to exceed 20 hours from January 1 to June 30, 2024, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools

E. Leave of Absence

Approve the following sick leave for Employee #4886 from January 2, 2024 thru February 23, 2024.

Adjournment

Motion to Adjourn the meeting was made by Mrs. Samuelson, seconded by Mr. Haberkorn at 4:26pm. All in favor.

Respectfully Submitted,

Mary Conroy
Business Administrator/Board Secretary