

May 20, 2021 BOARD OF EDUCATION MEETING

Opening of the Meeting at 6:02pm

Call to Order

Flag Salute was led by Mrs. Staci Endicott

Roll Call

Members Present: Mrs. Stacie Brookbank, Mr. John Conover (Zoom), Mrs. Jenna DeCicco, Dr. Kathleen Dolton (Zoom), Dr. Alice Myers (Zoom), Mrs. Heather Samuelson (Zoom), Mr. Michael Sweeder (Zoom), Mrs. Courtney Laut (Zoom), Mrs. Staci Endicott

Members Absent: All were in attendance

Others Present: Dr. Michelle Carney-Ray-Yoder, Superintendent of Schools, Dr. Michele Roemer, Interim Business Administrator/Board Secretary, Mr. Louis Greco, Attorney

Executive Session

Motion was made by Mrs. Heather Samuelson, seconded by Dr. Alice Myers to go into Executive Session at 6:05pm. Motion carried All in Favor.

Be it resolved by the Board of Education of the City of Somers Point in the County of Atlantic, NJ, that upon passage of this Resolution they go into Executive Session to discuss the following matters: Personnel

Motion to reopen the meeting to the public at 8:50pm. Motion carried All in Favor.

Approval of Minutes

Motion was made by Mrs. Heather Samuelson, seconded by Dr. Alice Myers to approve the minutes from April 15th and May 6th. Motion approved unanimously 9-0

Minutes - April 15, 2021 and May 6, 2021

Resolved that the following meeting minutes be approved as presented and available for release to the public upon request and according to policy: April 15, 2021 - Regular Meeting April 15, 2021 - Executive Session Meeting 6:05pm May 6, 2021 - Public Hearing on Budget and Action Meeting May 6, 2021 - Executive Session Meeting 6:40pm

Public Forum-Agenda Items Only

Opened the meeting to the public at 8:57pm. All in Favor

- no comment

Close Meeting to the Public at 8:59pm. All in Favor

Presentation(s)

YMCA Presentation on Summer Program

Communications - Superintendent's Report

Motion was made by Mrs. Stacie Brookbank, seconded by Mrs. Heather Samuelson to Approve Item A. Motion carried unanimously 9-0

A. Acknowledge HIB incidents

To acknowledge there were two (2) HIB incidents reported for the Somers Point School District from 04/14/2021 to 05/19/2021 in accordance with N.J.A.C.6A:16-7.1. Both were unfounded

Motion was made by Mrs. Courtney Laut, seconded by Mrs. Heather Samuelson to Approve Items B-D. Motion carried unanimously 9-0

B. Affirm HIB incidents

To affirm there were no HIB incidents reported for the Somers Point School District from 03/18/2021 - 04/14/2021 according to N. J. A. C. 6A:-7.1.

C. Enrollment Report

Somers Point School District Enrollment Report 806 students as of May 20, 2021

D. SEMI Corrective Action Plan

To approve the SEMI Corrective Action Plan for 2021-2022 based on the 2020-2021 school year.

Communications - Correspondence

Principals' Reports

Communications - Committee Reports

Student and Community Affairs Committee - Courtney Laut

- Before/After-School Program (YMCA)
- Athletics
- Extra-Curricular Activities
- Safety and Security
- Transportation
- Public Relations
- Redistricting
- Personnel

Instruction Committee- Heather Samuleson

- Curriculum

Finance / Negotiations Committee - Michael Sweeder

- Capital Projects
- RFP and EUS Recommendations
- Personnel
- Contracts
- 2021-2022 Budget

Foundation for Education Liaison - Michael Sweeder

- No Report

City Council Liaison - Staci Endicott

- No Report

Agreements/Applications/Contracts

Motion was made by Mrs. Heather Samuelson, seconded by Dr. Kathleen Dolton to Approve Items A-B. Motion carried unanimously 9-0.

A. Transportation Contract - CM20D Route YL-E3

Approve transportation Route YL-E3 beginning 4/29/2021 until end of school year (35 days) at a per diem rate of \$48.33 for a total of \$1,691.55 for student 997969.

B. Transportation Jointure - Upper Township

Approve a transportation jointure contract with Upper Township School district at the rate of \$11.10 per day (2 students at \$5.55) for a total of 310.80 (28 days) the remainder of the school year.

Motion was made by Mrs. Heather Samuelson, seconded by Mrs. Stacie Brookbank to Approve Item C. Motion carried unanimously 9-0.

C. ESSER II Grant Submission

Approve the submission of the CRRSA Consolidated grant in the amounts as follows: ESSER II - \$1,507,243 Learning Acceleration - \$96,727 Mental Health - \$45,000

Motion was made by Mrs. Courtney Laut, seconded by Mrs. Jenna DeCicco to Approve Items D-H. Motion carried unanimously 9-0

D. Transportation Jointure Contract with ACSSSD for the 2021-2022 School Year

Recommended Action: Approve Transportation Jointure Contract with ACSSSD for the 2021-2022 School Year.

E. ACSSSD - 1:1 Aide Contract

Approve a contract with ACSSSD for a 1:1 Aide for student #15267787 beginning April 12, 2021 through June 30, 2021 at a rate of \$244/day.

F. Tuition Contract - Yale School Northfield

Recommended Action: Approve an out-of-district tuition contract to Yale School, Northfield, effective April 27, 2021 through June 30, 2021 for student ID #997969 at a rate of \$340.16/day.

G. Resolution Appointing a Risk Management Consultant - 2021-2022

Approve Resolution Appointing a Risk Management Consultant for the 2021-2022 School year as listed

H. Appointment of Risk Manager - Glenn Insurance

Approve agreement for Risk Management Consultant to Glenn Insurance in the amount of \$5,800 for the 2021-2022 school year.

Curriculum

Motion was made by Mrs. Heather Samuelson, seconded by Dr. Kathleen Dolton to Approve Item A. Motion carried unanimously 9-0

A. Addams Family Update

Approve the \$1,000 stipend for the assistant director/choreographer to be split with Tiffany Unsworth and Robin Wolf Smith.

Motion was made by Mrs. Heather Samuelson, seconded by Dr. Kathleen Dolton to Approve Item B. Motion carried with a vote of 6-3

B. Field Trips

Approve the following field trip for the 2021/22 school year, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools:

Discussion was held regarding a field trip which occurred prior to the meeting for approval. Dr. CarneyRay-Yoder indicated that this was an exceptional year and that going forward there will be no trips prior to board approval

Grade: JRS - 7th Place: The pond at Bud Kern field Date: 05/18/2021 Approx. Cost: N/C Approx. Bus Cost: Walking .

Grade: JRS - 5th Place: JFK Park Date: 05/28/2021 Approx. Cost: N/C Approx. Bus Cost: Walking Grade:

Grade JRS - 5th Place: Somers Point Beach Date: 06/09/2021 Approx. Cost: N/C Approx. Bus Cost: Walking

Finance

Motion was made by Dr. Alice Myers, seconded by Mrs. Heather Samuelson to Approve Items A-E. Motion carried unanimously 9-0.

A. Professional Development

Approve the following Professional Development:

Michelle CarneyRay-Yoder Annual School Public Relations Program - June 03, 2021 - for a total cost of \$50.00

Carleena Supp - Anti-Bullying Specialist Certificate Program -NJPSA (Virtual) For a total cost of \$500.00

JRVC-Jostens Renaissance Virtual Conference from July 20, 2021 to July 22, 2021 for Michelle CarneyRay-Yoder (no cost)

Carleena Supp, Michelle Cinciripino, Mathew Thomas, and TBD at a cost of \$195 per person.

B. Petty Cash Accounts for 2021-2022

Approve Petty Cash Funds for the 2021-2022 school year in the following amounts: Superintendent's Office - \$200 Jordan Road School - \$100 Dawes Avenue School - \$100

C. Budget Transfers 2021-2022 SY

Authorize the Superintendent of Schools or the School Business Administrator/Board Secretary to make transfers of funds between regular Board of Education meetings, as needed and according to the provisions of N.J.S.A. 18:22-9-1 and Board Policy #6422. Transfers will be presented to the Board at the next meeting for ratification.

D. Uniform Minimum Chart of Accounts - 2021-2022 SY

Adopt the existing and updated Uniform Minimum Chart of Accounts for the 2021-2022 school year as established in accordance with N.J.A.C. 6A:23A-2.1 et seq.

E. 2021-2022 Tax Payment Schedule

Approve the tax payment schedule for the 2021-2022 school year for the General fund and Debt Service fund and remit to the City of Somers Point.

RE: 2021-2022 AD VALOREM TAX SCHEDULE**GENERAL FUND**

July 01, 2020	\$ 866,064.00	
August 01, 2020	\$ 866,064.00	
September 01, 2020	\$ 866,064.00	
October 01, 2020	\$ 866,064.00	
November 01, 2020	\$ 866,064.00	
December 01, 2020	\$ 866,064.00	
		\$ 5,196,384
January 01, 2021	\$ 866,064.00	
February 01, 2021	\$ 866,064.00	
March 01, 2021	\$ 866,064.00	
April 01, 2021	\$ 866,064.00	
May 01, 2021	\$ 866,064.00	
June 01, 2021	\$ 866,066.00	
		\$ 5,196,386
TOTAL		\$10,392,700*

TAX LEVY FOR DEBT SERVICE FUND 2020-2021

July 01, 2020	\$ 569,023	
January 10, 2021	\$ 183,161	
		\$ 752,184*

* per tax certification

Personnel

Motion was made by Mrs. Jenna DeCicco, seconded by Mrs. Heather Samuelson to Approve Item A. Motion carried unanimously 9-0

A. Assistant to the School Business Administrator - Julie Gallagher

Approve the appointment of Julie Gallagher as Assistant to the School Business Administrator at a pro-rated salary of \$75,000 from July 1, 2021, to September 30, 2021, at the recommendation of Michelle CarneyRay-Yoder, Superintendent of Schools.

Motion was made by Mrs. Courtney Laut, seconded by Mrs. Heather Samuelson to Approve Items B-R. Motion carried with a vote of 9-0 (Item G Mr. John Conover Abstenation for a vote of 8-0-1)

B. Facilities Director - Keith Nelson

Approve Mr. Keith Nelson as Facilities Director at a salary of \$68,000 effective July 1, 2021, to June 30, 2022, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

C. Facilities Department

Approve the following employees for the Facilities Department beginning July 1, 2021, until June 30, 2022.

Melissa Bell - \$48,841 (including longevity)
 Frank Brunetti - \$50,851 (including black seal and longevity)
 Garo Dolbejian - \$45,144 (including longevity)
 Ed Doran - \$53,337 (including black seal and longevity)
 Steve Fonte - \$54,089 (longevity)
 Allen Horan - \$49,263 (longevity)
 Kenneth Johnson - \$49,763 (including black seal and longevity)
 Michelle Johnson - \$54,165 (including black seal and longevity)
 Timothy Johnson - \$50,852 (including black seal and longevity)
 Jeffrey Kendall - \$54,732 (including black seal, longevity, and night supervisor)
 Anthony Leon - \$43,049 (longevity)

D. Administrative Assistant to the Superintendent - Debra Skwiz

Approve Mrs. Debra Skwiz as the Administrative Assistant to the Superintendent (12-month position) beginning July 1, 2021, until June 30, 2022, at a starting salary of \$63,240, which includes longevity.

E. Instructional Technology - William Straka and Jon Johnson

Approve Mr. William Straka and Mr. Jon Johnson as Instruction Technology staff beginning July 1, 2021, until June 30, 2022.

William Straka (Network Administrator) - \$84,779
 Jon Johnson - \$54,631

F. School Safety Officer - Tim Williams

Approve Tim Williams at the School Safety Office (10-month position) at a salary of \$31,500 beginning July 1, 2021, until June 30, 2022.

G. Hiring of School Safety Officer

Approve Anthony C. DiSciascio as a School Safety Officer for the 2021-2022 school year at a rate of \$25.00 per hour for 7 hours per day as recommended by Michelle Carney-Ray-Yoder, Ed.D., Superintendent of Schools.

H. Summer Program Employment for ESY/ Title I Summer School/ ESSR II Summer Programs

Approve the staff members listed below for the ESY/ Title I Summer School/ ESSR II Summer Programs:

SUMMER PROGRAM STAFF APPROVALS FOR THE AGENDA

SUMMER PROGRAMS COORDINATOR - \$3,783 Stipend (ESY/ Title I/ ESSR)

Dr. Carly Stranges

SUMMER PROGRAMS NURSE - \$2,730 Stipend

Margo Moses

Kristen Boyle - Substitute

ESY - \$2,574 (includes 6 hours prep work prior to the start of summer school)

Karlie Gruccio

Christine Reinhold

Tammi Chiarulli

ESY PARAPROFESSIONAL - \$750 Stipend

Carly Decker

Sandra Hopkins

TITLE I SUMMER SCHOOL - \$2,574 (includes 6 hours prep work prior on to the start of summer school)

PreK - Dawn McGhee

K - Nicole Stanewich

1st - LouAnn Bennett

2nd - Adina Ahlstrom

3rd - Clay Smith

ESL - Meghan Weimer and Kim O'Brien

ALGEBRA READINESS - \$2,574 (includes 6 hours prep work prior to the start of summer school)

Algebra - Krystal Tardif

ESSR II PROGRAMS - \$39.00 per hour - as per proposals

Robin Wolf-Smith

Phil Pallitto
Deanna Haas
Nancy Mensch
Clay Smith
Kim Fontana
Carley Cross
Christine Reinhold

SPEECH - \$2,574 (includes 6 hours prep work prior to the start of summer school)

Karen Flowers

I. Payroll/Bookkeeper - Lisa A. Baptiste Woolston

Approve the appointment of Lisa A. Baptiste Woolston as Payroll/Bookkeeper beginning July 01, 2021 until June 30, 2022 at a salary of \$56,000 at the recommendation of Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

J. Summer Child Study Team Case Management

Approve the following costs and staff for Summer Child Study Team work not to exceed \$8,000 in total costs as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools

\$300 per evaluation (testing and report writing)

Case Management - 2.5 hours per case at \$39.00 per hour

Attend meetings - \$39.00 per hour

Staff:

Dr. Carly Stranges, School Psychologist

Mrs. Joyce Klemic, LDT/C

Ms. Laura Tripani, School Psychologist

Mrs. Katelyn Tobiasen, School Social Worker

K. Extended NJFLA

Approve the extended leave for employee # 5773 - 4th grade at Jordan Road School, from June 01, 2021 to June 15, 2021 Dates: 03/15/21 - 05/7/21 - Paid. 05/10/21 - 6/15/21 - unpaid as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools. Leave Type: FMLA/FLA

L. Leave of Absence

Approve the following employees for FMLA/sick days Employee #5107 beginning April 30, 2021, for 32 days using FMLA/sick days Employee #5249 beginning September 07, 2021 through January 21, 2022 using FMLA/sick days as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

M. Retirement

Approve the retirement of Martha Smith, School Secretary, effective June 30, 2022 as recommended by Michelle CarneyRay-yoder, Ed.D., Superintendent of Schools.

N. Resignation

Approve the following resignations as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools: * Walter Wroniuk, School Safety Officer effective June 30, 2021 * Ken Jensen, Classroom Paraprofessional effective June 30, 2021

O. Substitute Custodian - Hourly Rate

Approve an increase to the Substitute Hourly Rate to \$15.00/hour effective July 1, 2021.

P. Umpires

Approve umpires for Baseball and Softball at the following rates: Baseball is \$84 Softball is \$80

Q. Revised Stockton Placement for Summer 2021

Remove Kelsey Lewis who was approved at the April 15, 2021 board meeting and replace her with Kristen Townsend Cooperating Teacher: Margie Smock Grade: 5th grade math Dates: May 17, 2021 - to the end of school year as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

Cancel John Woolston who was approved at the April 15, 2021 board meeting. Cooperating Teacher/School : Phillip Pallitto / Jordan Road Grade: 5th & 6th – Language Arts Dates: May 1, 2021 – End of School Year as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

R. Homebound Instruction

Approve Dr. Michelle Kaas for homebound instruction of a 6th Grade student at St. Joseph's Regional School, not to exceed 47 hours at a rate of \$43/hr as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

Professional Services

Motion was made by Mrs. Heather Samuelson, seconded by Dr. Alice Myers to Approve Item A. Motion carried with a vote of 8-0-1 (Mrs. Heather Samuelson abstention)

A. Appointment of Attorneys 2021-2022 School Year

Approve the following appointment for solicitor, Labor Counsel and Special Education Counsel for the 2021-2022 and at the rates as listed below.

Motion was made by Mrs. Heather Samuelson, seconded by Dr. Alice Myers to Approve Items B-E. Motion carried unanimously 9-0

B. EUS Appointment of Broker of Record for Medical and Prescription for the 2021-2022 school year
Approve Brown and Brown as Broker of Record for Medical/Prescription for the 2021-2022 school year.

C. EUS Appointment Broker of Record Dental

Approve Integrity Consulting Group as the broker of record for the Dental Plan for the 2021-2022 School Year.

D. Out-of-District Service Providers

Approve the following professional contracts for the 2021-2022 school year, pending documentation. Fee schedules are on file in the business office.

Medford Family Psychiatry LLC to provide evaluations

Maria Fehr as interpreter and translator

Multilingual Assessment Services to provide evaluations

Sign4U for sign language interpretation

The Bilingual Child Study Team to provide evaluations

Technology for Education and Communication Consulting to provide Tech evaluations for speech and language.

E. Sale/Disposal of Fixed Assets - Woodshop Room

Approve the following Resolution for Sale/Disposal of Personal Property (18A:18A-45 eq seq) Whereas, the Somers Point Board of Education has a need to dispose of personal property no longer needed for school purposes; and, Whereas, the Somers Point Board of Education is desirous to have the person property removed from the district; and Whereas, according to 18A: 18A-45(c) the Somers Point Board of Education may sell to another board of education by private sale; Therefore, The Somers Point Board of Education will advertise said equipment listed below on the NJASBO website for the sale of the said equipment.

Equipment:

Oliver Bandsaw - 02375

Oliver Planer - 03609

Delta Circular Saw - 03435

Black & Decker Miter Saw - 02371

Delta Disc Sander -02379

PowerMatic 14" Band Saw - 03976

2 - Delta Drill Press - 02369 & 03976

Baldor Sanding Wheel - 02372

Scroll Saw (Delta) - not a fixed asset

(Please note that the equipment has been depreciated to a value of "\$0" due to the age of the equipment).

Transfer of Funds

Motion was made by Mrs. Heather Samuelson, seconded by Dr. Alice Myers to Approve Items A-B. Motion carried unanimously 9-0.

A. Monthly Transfers and Cash Reports for month of April

Approve the Adjustments for the Budget as presented and made a part of these minutes.

	ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
TO	11-212-100-610-00-0000-055	MULT DISAB SUPPLIES	119
FROM	11-212-100-610-00-0000-055	MULT DISAB SUPPLIES	119
TO	11-000-216-320-00-0000-050	STDT SRVC OT/PT/OTHER DW	11593.75

FROM	11-000-216-101-00-0000-000	SPEECH-SAL TEACHING ST J		11593.75
TO	11-000-230-340-00-0000-	GEN.ADMIN.-TECH.SERVICES	1150	
FROM	11-000-230-530-00-0000-	COMMUNICATION		1150
TO	11-000-261-610-00-0000-	MNCTE.-SUPPLIES & MTLs	6000	
FROM	11-000-262-590-00-0000-	MNTCE.-MISC.PURCH SERV		6000
TO	11-000-261-420-03-0000-	MNCTE.CONT SVS - NYA	15000	
FROM	11-000-262-610-00-0000-	MNTCE. - CUSTODIAL MTLs.		15000
TO	11-000-213-500- - -	OTHER PURCHASED SERVICES	352	
FROM	11-000-213-104-00-0000-060	HEALTH SRVS SALARY NYA		352
TO	11-000-216-320-00-0000-050	STDT SRVC OT/PT/OTHER DW	500	
FROM	11-000-216-101-00-0000-000	SPEECH-SAL TEACHING ST J		500
TO	11-000-230-530-00-0000-	COMMUNICATION	81.3	
FROM	11-000-230-600-00-0000-	SUPPLIES		81.3
TO	11-000-291-220-00-0000-	BOE SHARE FICA/MEDI	21109.95	
FROM	11-000-291-270-00-A000-	EMPLOY BNFT. - HEALTH		21109.95
TO	30-000-400-334-01-0000-	ARCHITECT/ENGINEER JRS	955.62	
FROM	30-000-400-800-02-0000-	CONTINGENCY DWS		955.62

Action: B. Cash Report

Approve the Cash Report for the month of April 2021

Secretary's Financial Report

Motion was made by Mrs. Heather Samuelson, seconded by Dr. Alice Myers to Approve Item A. Motion carried unanimously 9-0.

A. Secretary's Financial Report

Approve the Report of the Secretary for the month ending April 2021, as presented, pursuant to N. J. A. C. 6A:23A-16.1 (c) 3, and that they certify that as of April 2021, after review of the Secretary's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10 (c) 4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Financial Report

Motion was made by Mrs. Heather Samuelson, seconded by Dr. Alice Myers to Approve Item A. Motion carried unanimously 9-0

A. Treasurer's Financial Report

Approve the Treasurer's Report for the month ending April 2021, as presented, pursuant to N.J.A.C. 6A:23A-16.10(c), and that they certify that as of April 2021, after review of the Treasurer's Monthly Report (appropriations section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Bills List

Motion was made by Mrs. Heather Samuelson, seconded by Mrs. Stacie Brookbank to Approve Item A. Motion carried unanimously 9-0.

A. Bills List

Recommend that the Somers Point Board of Education approve the Bills List as presented and made a part of these minutes.

General - \$ 696,025.53
Capital - \$ 1,330.62
Payroll - \$ 1,318,587.06
TOTAL - \$ 2,015,943.21

Board Forum

- Mrs. Courtney Laut- Appreciated all staff for all end of the year programs for our kids, especially the 8th grade.
- Special meeting on June 24th-Superintendent Evaluation at 4:30pm via Zoom
- Board Retreat-Dr. Cry will reach out to Mrs. Elco for dates

Public Comment - Non-Agenda Items

Motion was made by Mrs. Staci Endicott to open meeting to the public at 10:10pm on non-agenda items.

- Devon Osler had a statement regarding masks about the extreme heat, eating and the Social Distancing.

Motion was made by Mrs. Staci Endicott to close the meeting at 10:27pm to the public on non-agenda items.

Adjournment

Motion to adjourn the meeting was made by Mrs. Jenna DeCicco, seconded by Dr. Alice Myers at 10:27pm. Motion Carried All in Favor.

Respectfully,



Michele D. Roemer, Ed. D.

Interim Business Administrator/Board Secretary