

**SOMERS POINT BOARD OF EDUCATION
SOMERS POINT, NEW JERSEY**

MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING
January 17, 2019

MEMBERS PRESENT: John Conover, Jenna DeCicco, Courtney Laut, Sarah Platt, Heather Samuelson, Mike Sweeder, Richard Gray, Staci Endicott

MEMBERS ABSENT: Nick Wagner

OTHERS PRESENT: Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools
Susan Irons, Board Secretary
Lou Greco, School Solicitor

Approval of Minutes

Motion was made by Mr. Conover, second by Ms. Samuelson that the following meeting minutes be approved as presented, amended and available for release to the public upon request and according to policy:

- a. Regular and Executive Meeting Minutes of the following (Exhibit 4)
 - December 19, 2018

Motion carried on roll call vote – Mr. Sweeder absent

Presentation:

- Ms. Lee congratulated the following teachers as *Exemplary Educator of the Year*
 - Betty Levering
 - Michelle Baltz
- Ms. Tucker congratulated the following teacher as *Exemplary Educator of the Year*
 - Susan Castellano

Communications/Correspondence

None

Committee Reports

No committee meetings were held in the month of January.

Committee Assignments:

- Student and Community Affairs Committee – **Staci Endicott - Chair**
- Instruction Committee - **Staci Endicott - Chair**
- Finance Committee – **Richard Gray - Chair**
- Negotiations Committee – **Mike Sweeder - Chair**
- Foundation for Education Liaison - **Mike Sweeder - Chair**
- City Council Liaison - **Staci Endicott - Chair**

Superintendent's Report

HIB Reporting

The Board acknowledges the HIB incident reports (Exhibit 8a) for the Somers Point School District from December 13, 2018 through January 09, 2019 in accordance with N.J.A.C. 6A:16-7.1.

Motion was made by Ms. Samuelson, second by Ms. DeCicco to approve acknowledgement of the HIB Reports dated November 12, 2018 through December 13, 2018 according to N. J. A. C. 6A:-7.1. Motion carried unanimously on roll call vote.

Public Forum - Agenda Items Only
None

Agreements/Applications/Contracts

Transportation Agreements- 2018/19 school year

Motion was made by Mr. Conover, second by Mr. Gray to approve the 2018/19 School Year Joint Transportation Agreement (admin fee of 5%) as listed:

<i>Contract/Route</i>	<i>Vendor</i>	<i>Destination</i>	<i>Cost</i>
SPT	GEHRSD	To/From JRS/DWS	\$38,080.00 \$320 per diem x 119 days (December 11 th thru end of year)

Motion carried unanimously on roll call vote.

Curriculum

Revised Boys Basketball Schedule

Motion was made by Ms. Samuelson, second by Ms. DeCicco to approve the following revised Boys Basketball schedule for the 2018/19 school year.

**Somers Point Boys Basketball
Division 1
All Games begin at 3:45**

Linwood Holiday Tournament: Double elimination Tournament begins 12/12/18. Games Dates and times TBA

<i>Date</i>	<i>Home</i>	<i>Away</i>
Monday 01/07/19 Full JV game to follow	Somers Point	Northfield
Tuesday 01/08/19 boys will play at Stockton University vs. Wildwood at 6:15 PM		
Wednesday 01/09/19	Upper Township	Somers Point
Monday 01/14/19	Linwood	Somers Point
Full JV game to follow Varsity		
Wednesday 01/16/19	Somers Point	Galloway
Tuesday 01/22/19	Hamilton Township (Davies)	Somers Point
Thursday 01/24/19	Northfield	Somers Point
Monday 01/28/19	Somers Point	Upper Township
Wednesday 01/30/19	Somers Point	Hamilton Township (Davies)
Wednesday 02/06/19	Somers Point	Linwood

Full JV game to follow Varsity

Monday	02/11/19	Galloway	Somers Point
--------	----------	----------	--------------

Northfield Invitational Tournament: Date TBA

Motion carried unanimously on roll call vote.

Facilities

Facility Use

Motion was made by Ms. Platt, second by Ms. Laut to approve the following Use of Facility request:

<i>Group/Organization</i>	<i>Dates</i>	<i>Purpose</i>	<i>Fee/Cost</i>
Doreen Lee-Dawes Ave	03/11/19 – 05/20/19 – Mondays	Staff-Student-Parent Yoga	N/C
Josh Tostevin	06/06/19	Band Awards	N/C

Motion carried unanimously.

Finance

Out of District Professional Development

Motion was made by Mr. Gray, second by Mr. Conover to approve the out-of-district professional development travel and mileage expenses as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

<i>Staff Member</i>	<i>Professional Development</i>	<i>Date</i>	<i>Location</i>	<i>Cost</i>	<i>Travel</i>
P. Jensen P. Pallitto	Developing ELA Instructional Units	01/14/19	Monroe Township, NJ	N/C	Y
C. Stafford	Building Resilience in Our Students	01/17/19	Galloway, NJ	N/C	Y
P. Pallitto	Phase II of Assessment Outreach, Practitioner Working Groups	01/23/19 02/11/19	Monroe, NJ Trenton, NJ	N/C	Y
D. Kallen T. Unsworth	Yoga and Mindfulness Day at MRSB	01/29/19	Linwood, NJ	N/C	Y
K. O'Brien B. Bullard J. Krome S. Gitsas	Powersave PF for new program for Sustainability and energy saving	02/12/19	Atlantic City, NJ	N/C	Y
N. Stanewich	Kdg. Convention	02/25/19 02/26/19	Atlantic City, NJ	\$419	Y
S. Somers	NJ Rec. and Parks Associated Convention	02/25/19 02/26/19	Atlantic City, NJ	Pd. By City of Somers Point	Y
P. Pallitto	Strategies and Structure for Teaching Reading and Writing	02/28/19	Livingston, NJ	\$209	Y

Motion carried unanimously on roll call vote.

Revised Referee Fees

Motion was made by Mr. Gray, second by Mr. Conover to approve the \$58.00 per game basketball referee fee for the 2018/19 school year. Two referees per game. Motion carried unanimously on roll call vote.

Somers Point Foundation for Education Grants

Motion was made by Mr. Gray, second by Mr. Conover to accept the following grants from the Somers Point Foundation for Education Grants:

<i>Recipient</i>	<i>Amount</i>
Band and VIP Chorus Trip to Hershey Park	\$3,000
6 th Grade Trip to Stokes	\$10,000

Motion carried unanimously on roll call vote.

Personnel

Substitute Personnel

Motion was made by Mr. Gray, second by Mr. Conover to approve the following substitute personnel for the 2018/19 school year, as recommended Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

New Substitute Personnel- Pending criminal history review and Pre Employment Resources P.L. 2018, c5

<i>Name</i>	<i>Position</i>	<i>Degree</i>	<i>College.University</i>
Thomas Hiltner	Substitute Teacher	BA	University of South Florida
Jennifer Boyce	Substitute Teacher	BS	National University

Motion carried unanimously on roll call vote.

Unpaid Leave of Absence

Motion was made by Mr. Gray, second by Mr. Conover to approve the following unpaid leave of absence requests, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

<i>Name</i>	<i>Position/School</i>	<i>Date</i>	<i>Reason</i>
Melissa Bell	Cusotidan/DWS	01/02/19 – 02/13/19	FMLA
Kelly Unger	Teacher/DWS	02/28/19 03/01/19 03/04/19	Personal

Motion carried unanimously on roll call vote.

Long-term Substitute

Motion was made by Mr. Gray, second by Mr. Conover to approve the following as a long-term substitute for a maternity leave at a per diem rate of \$170.00.

<i>Name</i>	<i>Position/School</i>	<i>Date</i>
Brittany Werkley	Teacher (Julie Parker) NYA	04/29/19 – 06/20/19

Motion carried unanimously on roll call vote.

Resignation/Retirement

Motion was made by Mr. Gray, second by Mr. Conover to approve, with regret, the resignation/retirement of the following, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

<i>Name</i>	<i>Position/School</i>	<i>Date of Resignation/Retirement</i>	<i>Purpose</i>
Patricia Oakley	Instructional Assistant/NYA	01/18/19	Resignation

Motion carried unanimously on roll call vote.

Change in Degree Status

Motion was made by Mr. Gray, second by Mr. Conover to approve a change in degree status for the following, effective January 28, 2019, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools:

<i>Name</i>	<i>Position/School</i>	<i>From</i>	<i>To</i>
Maripat Perone	Teacher/DWS	BA + 15 Step 9 \$59,762	BA + 30 Step 9 \$61,662

Motion carried unanimously on roll call vote.

Summer Intern

Motion was made by Mr. Gray, second by Mr. Conover to approve Rielly Knoer as an unpaid summer intern to work with Kimberly Tucker, Supervisor of Curriculum, effective TBD, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools, pending criminal history review and Pre-Employment Resources P.L. 2018,c5. Motion carried unanimously on roll call vote.

Title I Tutors

Motion was made by Mr. Gray, second by Mr. Conover to approve the following as Title I tutors for the morning tutoring program effective January 22, 2019 through April 18, 2019 at a rate of \$39/hr., funded by Title I Grant.

Dawes

<i>Program</i>	<i>Days and Time</i>	<i>Grade Levels (s)</i>	<i>Teacher</i>
Morning ELA January 22 – April 18	T, Th, 7:30 AM – 8:30 AM	ESL	Tammi Chiarulli
Morning ELA January 22 – April 18	T, Th, 7:30 AM – 8:30 AM	1 st	LouAnn Bennett
Morning ELA January 22 – April 18	T, Th, 7:30 AM – 8:30 AM	2 nd	Betty Levering
Morning ELA January 22 – April 18	T, Th, 7:30 AM – 8:30 AM	2 nd	Kelly Unger
Morning ELA January 22 – April 18	T, Th, 7:30 AM – 8:30 AM	3 rd	Patty Jensen
Morning ELA January 22 – April 18	T, Th, 7:30 AM – 8:30 AM	3 rd	Paige Loveland

Jordan

Program	Days and Time	Grade Levels (s)	Teacher
Morning Math January 22 – April 18	T, Th, 7:30 AM – 8:00 AM	4 th	Larry Randour
Morning Math January 22 – April 18	T, Th, 7:30 AM – 8:00 AM	5 th	Margie Smock
Morning Math January 22 – April 18	T, Th, 7:30 AM – 8:00 AM	6 th	Nick Thompson

Substitutes

Kim Fontana	Courtney Kappock	Brenda Bullard
-------------	------------------	----------------

Motion carried unanimously on roll call vote.

Revised hours and Salary for Instructional Assistants

Motion was made by Ms. Samuelson, second by Ms. DeCicco to approve the revision in hours and prorated salaries for the following instructional assistants for the 2018/19 school year, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

Name	Hours	Prorated Salary/Step	Effective
Michelle Spica	3.75/hrs per day	\$13,167 Step 2	01/21/19 - 06/30/19
Elizabeth Pullan	5/hrs per day	\$19,417 Step 9	01/22/19 – 06/30/19

Hiring of 1-1 Instructional Assistant

Motion was made by Ms. Samuelson, second by Ms. DeCicco to approve the hiring of the following new position of 1-1 instructional assistant for the 2018/19 school year, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools. *Pending criminal history review and Pre-Employment Resources P.L. 2018, c5.*

Name	Hours	Prorated Salary/Step	Effective
Yiselle Rodriguez	5.75/hrs per day	\$19,944 Step 1	02/11/19 – 06/30/19

Hiring of 2-1 Instructional Assistant

Motion was made by Ms. Samuelson, second by Ms. DeCicco to approve the hiring of the following new position of 2-1 instructional assistant for the 2018/19 school year, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools. *Pending criminal history review and Pre-Employment Resources P.L. 2018, c5.*

Name	Hours	Prorated Salary/Step	Effective
Noemi Quint	5/hrs per day	\$17,343 Step 1	On or about 02/04/19 – 06/30/19

Policies (Second Reading)

Motion was made by Mr. Conover, second by Mr. Gray to postpone the second readings of the following policies until February:

- P0168 Recording and Videotaping Board meetings
- P0169.02 Board member use of Social Networks
- P1100.1 District Organization
- P1210 Board-Superintendent Relations
- P161 Disclosure and Review of Applicant's Employment History
- P3437 Military Leave

- P4437 Military Leave
- P5350 Student Suicide Prevention
- P5512 Harassment, Intimidation, and Bullying
- P5516.01 Student Tracking Devices
- P5533 Student Smoking
- P5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
- P7425 Lead Testing of Water in Schools
- P7440 School District Security of School Premises
- P7441 Electronic Surveillance in School Buildings
- P8130 School Organization
- P8462 Reporting Potentially Missing or Abused Children
- P9242 Use of Electronic Signatures

Motion carried unanimously on roll call vote.

Professional Services

None

Transfer of Funds/Cash Report

Motion was made by Mr. Conover, second by Mr. Gray that the Somers Point Board of Education approve the Adjustments for the 2018/19 Budget (Exhibit 16a) as presented and made a part of these minutes. Motion carried unanimously on roll call vote.

Motion was made by Mr. Conover, second by Mr. Gray that the Somers Point Board of Education approve the Cash Report for the 2018/19 Budget (Exhibit 16b) as presented and made a part of these minutes. Motion carried unanimously on roll call vote.

Secretary's Financial Report

Motion was made by Mr. Conover, second by Mr. Gray that the Somers Point Board of Education approve the (Exhibit 17a) Report of the Secretary for the month ending December 31, 2018 as presented, pursuant to N. J. A. C. 6A:23A-16.1 (c) 3, and that they certify that as of December 31, 2018 after review of the Secretary's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10 (c) 4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. Motion carried unanimously on roll call vote.

Treasurer's Financial Report

Motion was made by Mr. Conover, second by Mr. Gray that the Somers Point Board of Education approve the (Exhibit 18a) Treasurer's Report for the month ending December 31, 2018 as presented, pursuant to N.J.A.C. 6A:23A-16.10(c)3, and that they certify that as of December 31, 2018 after review of the Treasurer's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion carried unanimously on roll call vote.

Bills List

Motion was made by Mr. Gray, second by Mr. Conover that the Somers Point Board of Education approve the (Exhibit 19a) Bills List as presented and made part of these minutes.

General Bills

General	\$ 533,279.32
Payroll	\$ 1,016,181.58
Total	\$ 1,549,460.90

Motion carried unanimously on roll call vote.

Public Forum

None

Board Forum

Ms. Endicott thanked the new board members for going to the training this past weekend.

Adjournment

Motion was made by Mr. Gray, second by Mr. Conover that at 7:45 PM there being no further business to present the Somers Point Board of Education meeting be adjourned. Motion carried unanimously.

Respectfully submitted,

SUSAN IRONS

Business Administrator/Board Secretary